

BREVARD INSTITUTE

Academic and Vocational



Brevard, North Carolina
1920-1921

CATALOGUE
—OF—
BREVARD INSTITUTE
1920-1921



SECTION I

BREVARD
NORTH CAROLINA

WOMAN'S MISSIONARY COUNCIL

PRESIDENT: Miss Belle H. Bennett, LL. D., Richmond, Ky.
GENERAL SECRETARIES, HOME DEPARTMENT: Mrs. J. H. McCoy, Nashville, Tenn., and Mrs. J. W. Downs, Nashville, Tenn.
GENERAL TREASURER: Mrs. F. H. E. Ross, Nashville, Tenn.

CALENDAR 1919-20

FIRST TERM (twelve and one-half weeks) begins Sept. 2, 1920.

First School Month, September 2nd to October 2nd.

Second School Month, October 5th to October 30th.

Third School Month, November 2nd to November 27th.

Thanksgiving Holiday, November 25th.

First Term closes November 27th.

SECOND TERM (eleven and one-half weeks) begins November 30, 1920.

Fourth School Month, November 30, 1920, to December 23, 1920.

Christmas Vacation, December 23, 1920, at 9:00 A. M. to January 4, 1921, at 8:45 A. M.

Fifth School Month, January 4, to January 29, 1921.

Sixth School Month, February 1st to February 26th.

Washington's Birthday, holiday, February 22nd.

Second Term closes February 26th.

THIRD TERM (twelve and one-half weeks) begins March 1, 1921.

Seventh School Month, March 1st to March 26th.

Eighth School Month, March 29th to April 23rd.

Ninth School Month, April 26th to May 24th.

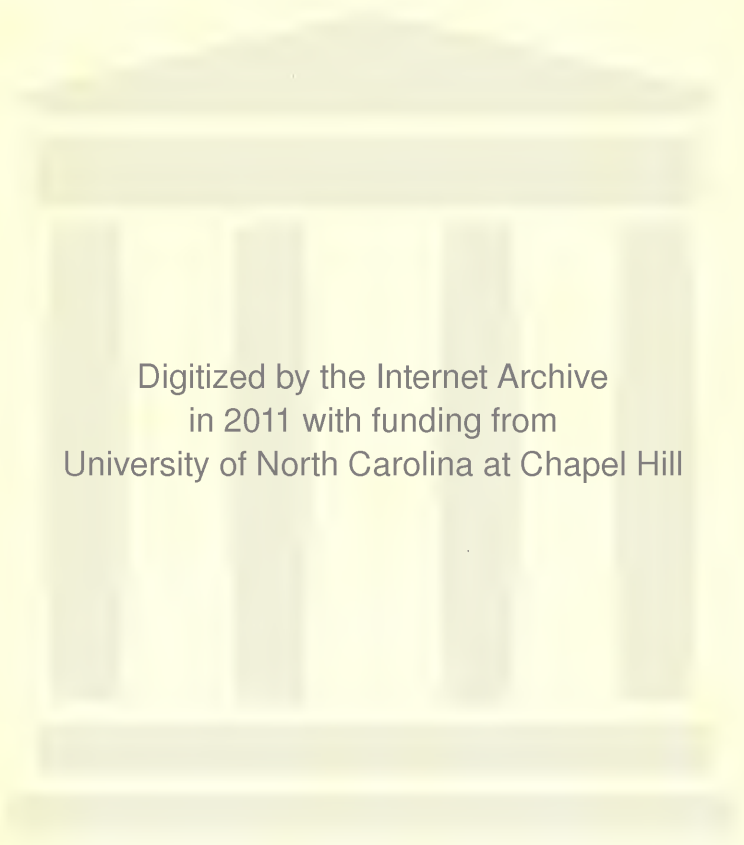
Commencement Exercises, May 20th to May 24th, inclusive.

Third Term closes May 25th, 1921, at 9:00 A. M.

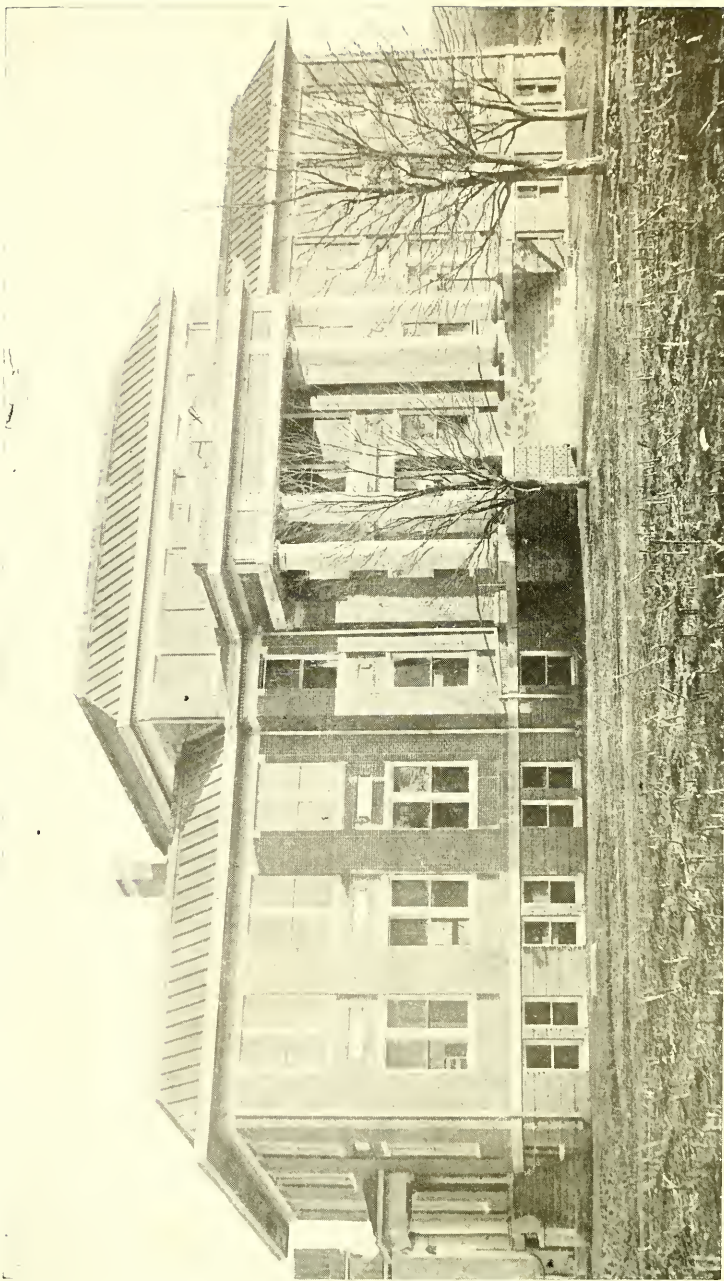
FORMER PRINCIPALS

REV. FITCH TAYLOR, 1895-1901

E. E. BISHOP, C. E., 1902-1907



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SPENCER HALL

FACULTY 1919-20

C. H. TROWBRIDGE, A. M., Superintendent. (Leave of Absence for Study, 1920-1921.)

A. B. Pritchett Institute, 1893; Teacher Missouri Public Schools, 1893-'95; Principal Gilliam High School 1895-'96; Professor of Science, Central Female College, 1896-1900; Student Chicago University, Summers of 1896-1903-'05; A. B. Harvard, 1901; A. M., Harvard, 1902; Instructor in Chemistry, St. Louis Manual Training School, 1902-'07, Teachers' Institute Conductor, 1913; Principal Brevard Institute since 1907.

O. H. ORR, Principal and Teacher of Mathematics.

Graduate Mars Hill College; Student University of North Carolina Summer Schools 1912-'14; A. & E. College, 1918; Teacher in Public Schools Transylvania County; Principal Earl High School 1911-'12; Principal Mt. Croghan (S. C.) Graded School 1912-'15; Principal Weddington High School 1915-'19; Assistant Principal Brevard Institute since 1919.

Assistant Principal.

MISS BESSIE MAE DAVIS, Supervisor of Young Women and Teacher of English Literature.

Student Greensboro College for Women; Teacher in State Schools of North Carolina; Lady Principal of Linwood College; Supervisor of Young Women, Brevard Institute since 1918.

CECIL H. SHEFFIELD, Supervisor of Young Men, Teacher of Agriculture and Farm Foreman.

Graduate in High School Department, Brevard Institute, 1916; Graduate in Agriculture, Brevard Institute, 1917; Summer Student North Carolina State College of Agriculture and Engineering, 1917; Farm Foreman, Brevard Institute since 1915; Supervisor of Young Men, Brevard Institute, since January, 1918.

MISS EARLEENE POINDEXTER, Director of Business Department and Teacher of Stenography.

Graduate Winston High School, Winston, N. C.; Teacher in North Carolina Public Schools, 1906-'08; Graduate in Stenography, Brevard Institute, 1910; Graduate in Bookkeeping, Bre-

vard Institute. 1911; Student in Eastman Business College, New York City, Summer of 1911; Teacher of Stenography and assistant in Bookkeeping, Brevard Institute 1911-'12; Director of Business Department since April, 1912.

MISS ALMA TROWBRIDGE, Director Household Economics Department, Supervisor of Housework, and Teacher of Cooking.

Graduate of Lewis Institute; Teacher of Cooking in Marcy Home and Halstead Street Institutional Church, Chicago; Graduate in Domestic Science, University of Chicago; Supervisor of Kitchen and Dining Room, Children's Home, Winston, N. C.; Supervisor of Housework in Brevard Institute since 1911.

MISS MYRTLE BABER, Director Domestic Art Department and Head Nurse.

Graduate in Dressmaking, Brevard Institute, 1907; Student Summer School of the South; Summer Student Winthrop College; Teacher of Dressmaking and Millinery, Vashti Home School, 1907-'14; Graduate High School and Household Economics Department, Brevard Institute; Assistant in Domestic Department, Brevard Institute, 1914-'18; Director Domestic Art Department since 1918.

MISS MAUD ELLEN PIKE, Director of Music Department, and Teacher of Piano Playing, Voice Culture, Harmony and Public School Music.

Graduate of High School, Norway, Maine, 1908; Student New England Conservatory of Music, 1908-'14; Tutor in Harmony during senior year; Graduate in Piano Playing and Public School Music, New England Conservatory, 1914; Assistant Teacher of Piano and Voice, Hebron Academy, Maine, 1914-'15; Director of Music, Brevard Institute, since 1915.

MRS. T. S. BOYLAN, Supervisor of Dining Room and Kitchen. Housekeeper and Manager for many years. In charge of dining room and kitchen, Brevard Institute, since 1918.

MISS MARINDA SMART, Bookkeeper and Teacher of Bookkeeping.

Graduate in Stenography, Brevard Institute, 1918; Teacher of Stenography, Brevard Summer School, 1918; Stenographer and Assistant Bookkeeper, 1918-'19; Commercial Diploma, Brevard Institute, 1919; Teacher of Bookkeeping, Brevard Institute, since 1919.

MISS FRANCES ATKINS, Teacher of Fifth and Sixth Grades.

Classical Diploma, Brevard Institute, 1912; Student in Davenport College, 1912-'13; Teacher of Fifth Grade Kannapolis Schools, 1913-'16; Teacher in Concord Graded School, 1916-'18; Teacher in Brevard Institute since 1918.

MISS LUCILE SMITH, A. B., Teacher of English and Pedagogy.

Graduate of High School, Columbus, Ga.; A. B., Georgia Normal and Industrial College; Teacher in Public Schools of Columbus, Ga.; Teacher in Columbus Seminary, Ga.; Student Chicago University two years.

Teacher of Latin and History.

WELCH GALLOWAY, Attorney and Lecturer on Commercial Law.

Student in Transylvania Public Schools; Graduate Cullowhee High School; Teacher in Public Schools of North Carolina and South Carolina; Read Law under tutorship of late W. A. Gash, of Brevard; Student Law School of University of North Carolina; Licensed to practice Law by Supreme Court of North Carolina, February, 1897; In practice in Brevard since 1899; Mayor of Brevard, 1900-'02; Lecturer on Commercial Law, Brevard Institute, since 1912.

REV. H. L. POWELL, A. B., Pastor.

A. B., Wofford College; Missionary to Cuba; Pastor in South Carolina and Western North Carolina Conferences; Pastor Brevard Station since 1919.

Brevard Institute

PURPOSE OF THE SCHOOL

Brevard Institute's purpose is clear-cut. It strives to supply the educational needs of certain definite classes of young people.

1. **Those who do not expect to attend college.** This includes high school graduates who desire brief technical courses to fit them for their life work, and also pupils who prefer vocational high school work to the classical branches still offered in most schools.

2. **Young people who find it necessary to secure remunerative employment very soon.** Such pupils can here acquire skill in some favorite department and thus avoid the drudgery of the untrained.

3. **To many young people a change of environment is valuable.** Sometimes the only chance a girl has to see new scenes and different people is during her school days, and the broadening influence of a boarding school is inestimable. Sometimes the local associations are not the best, and a few months of school give a child a new vision of life.

4. **Some pupils do not have good educational advantages at home.** Most public schools are doing excellent work, but some are not yet on their feet, and pupils cannot wait for their development.

5. **Many people are unable to pay the actual cost of a boarding school education and must have some such help as Brevard Institute affords.** Our exceedingly low rates provide an opportunity for every church, society, or individual to develop some worthy girl of the community for a life of usefulness and honor.

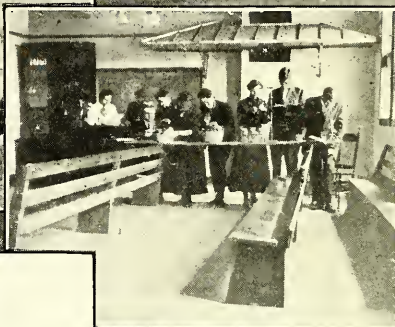
We endeavor to give the best educational advantages at less than the usual and actual cost. We do not take pupils with bad characters or habits; we cannot take those in poor health. Our mission is to that large and most respectable and sensible class who, though unable to pay the usual boarding school expenses, are nevertheless eager for an education that their lives may be happier and more useful.

TRAINING FOR CHRISTIAN WORKERS

Brevard Institute is owned and operated by the Woman's Missionary Council of the Methodist Episcopal Church, South. It has



VACCINATING TO PREVENT CHOLERA



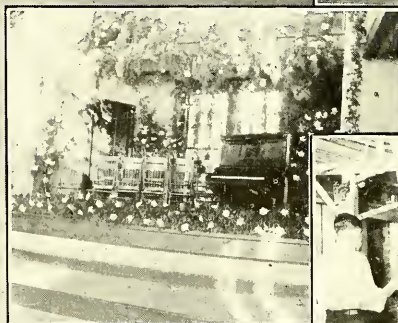
CLASS IN BOTANY



THE LINE (RETURNING FROM CHURCH)



GIRLS AT WORK IN DINING ROOM



AUDITORIUM (STAGE DECORATION)



CLASS IN CARPENTRY

also received large benefactions from the Western North Carolina Conference of the same church and feels keenly its responsibility to both organizations. It feels that the church universal has the right to expect returns in the form of Christian young people with at least some degree of training for aggressive church work. Consequently it makes Bible training a part of its regular course of study and encourages practice in many forms of Christian leadership. This includes Christian Association work, Sunday school work, leading prayer meetings, singing and playing hymns, etc. At the same time it impresses constantly upon all students that these activities are in themselves only external, and that real Christianity manifests itself in consistent living, in straightforwardness, and in unselfishness.

ADVANTAGES

Brevard, North Carolina, is in the famous health region near Asheville and is called "The Gate to the Sapphire Country." The Institute occupies thirty acres of land in the corporate limits of the town. On this property are Spencer Hall, containing accommodations for the Literary and Vocational Departments; Taylor Hall, which is the Girls' Dormitory; six frame cottages, occupied by teachers and boys; a large barn, and other small buildings. Spencer Hall is new and well equipped for the varied activities which it houses. The entire plant is lighted by electricity and connected with the city sewer and water systems.

DIVERSIONS

Keeping in mind the pedagogical fact that education should train the entire being and not the intellect only, Brevard Institute students are encouraged to participate in literary society work and in athletics, to take part in mountain climbs, to use liberally the library and reading table, and to attend the lyceum course.

DEPARTMENTS

In addition to the literary work preparatory to college entrance, the Institute offers well developed courses for teachers, for book-keepers and stenographers, for piano players and singers, for dress-makers and milliners, for housekeepers and cooks, and for agriculturists. Special classes are organized when called for in expression, telegraphy, carpentry, photography, printing, plumbing, etc.

INDUSTRIAL SYSTEM

As far as possible all the work in the buildings and about the

place is done by students under the direction of the teachers. This reduces expenses, provides exercise and relief from study, teaches the best way of doing every-day tasks, inculcates promptness and system, and dignifies labor. It develops the mental power of doing as well as of thinking, and thus prepares in the only true way for life as it is.

SELF HELP

This system makes possible low rates for all, but leaves very little work by which one can reduce expenses below catalogue rates. There is, however, some little extra work for those who have shown themselves worthy and capable by at least six months of satisfactory study, work and conduct in the Institute.

EXPENSES

All students in the boarding department are required to pay the Campus Fee, the Matriculation Fee, the Incidental Fee, and the Culture Course Fee. Girls are required to buy an Oxford cap, and during their first year all students are required to take an introductory course in carpentry, sewing, or cooking.

Figured on the basis of the cost of supplies in June, 1920, all these necessary fees for the first year amount to \$152.80, from which discounts amounting to \$2.79 can be deducted for payments for twelve weeks at a time in advance. If during the school year the cost of staples rises above the high prices prevailing in June, 1920, it will be necessary to increase proportionately the charge for board if we continue to provide the table for which Brevard Institute has always been favorably known. It is stipulated, however, that the cost of board will not be increased beyond the actual cost of the department, and that no increase beyond the \$152.80 for the items mentioned above will be made except in case of considerable increases in the prices of food and fuel. At this writing, the condition of the market is such that a proposition like this is the only fair and honest agreement that can be made by a school which operates at no margin of profit. To set now a definite price certain to allow for possible increases in food prices would rob the patron if the increases do not come. To set now a definite price too low to allow for possible increases would rob the pupil of the nourishment his active body and mind require if the increases do come. This agreement of a reputable institution to furnish sufficient nutriment at cost, with a reasonable estimate of what that cost will be if conditions remain unchanged, is straightforward and just to all concerned, and so far as we can see, there is no other way to preserve

our traditional policy of running the Boarding Department at actual cost.

The Matriculation Fee of two dollars must be paid when application for admission is accepted. It will be returned if, for any satisfactory reason, the application is withdrawn before August 15, 1920.

VARIAIONS IN EXPENSES

The Campus Fee includes the cost of food, academic tuition, medical attention of school physician, bedding, light, furnished rooms, and free use of laundry and ironing room. Bedrooms are supplied with sheets, pillow cases and towels. Students furnish their own soap, comb, brushes, clothes pins, starch, bluing, etc. Girls do their own laundry work. Most boys are able to find sufficient extra work to pay for their washing.

By doing some extra work, a few industrious pupils can reduce their fees to \$100 or lower after they become familiar with the Institute methods. This is extremely low, considering the expensive nature of the vocational training offered by the Institute. There are a few scholarships or partial scholarships available for students, but usually these are assigned to those whose worth has already been demonstrated by residence on the campus.

Extra fees of a moderate nature are charged those who study modern language, expression, music, commercial branches, domestic art, and manual training; and also those who do laboratory work in cooking, science, printing, telegraphy, photography, plumbing, etc.

SECTION II. OF THE CATALOGUE

The Brevard Institute catalogue is issued in two sections of which this is Section I. Section II describes in detail what has been very briefly outlined in Section I. Those who are interested in the work of the school are cordially invited to send for the remainder of the catalogue. This includes those who wish to attend school themselves, those who have children whom they wish to send, those who are interested in orphans or others who need the help of a boarding school, or even those who are interested in vocational education from a pedagogical point of view. Section II of the catalogue or any other information will be gladly sent upon request.

C. H. TROWBRIDGE, Superintendent,
Brevard, North Carolina.

ALUMNI ASSOCIATION

OFFICERS

President, Mr. C. H. Sheffield, '16, Greensboro, N. C.
Vice-President, Miss Marinda Smart, '19, Franklin, N. C.
Corresponding Secretary, Miss Earleene Poindexter, '11, Brevard, N. C.
Recording Secretary, Miss Bessie Lee Allen, '18, Horse Shoe, N. C.
Treasurer, Miss Maude Fox, '20, Spindale, N. C.
Chaplain, Miss Nell Allen, '20, Horse Shoe, N. C.

GRADUATING CLASS OF 1907

High School—Mary Lou (Gray) Hurst, Saskatchewan, Canada;
Ella Rebecca Smith, deceased; Jennie (Weilt) Maybach, Brevard, N. C.
High School Department—Eugene Allison, Brevard, N. C.
Business—Edith (England) Patton, Pisgah Forest, N. C.; Walter Weilt, Brevard, N. C.
Dressmaking—Leona Allen, Hendersonville, N. C.; Myrtle Baber, Brevard, N. C.; Etta (Carroll) Robbins, Forest City, N. C.; Mabel (Edney) Freeman, Bat Cave, N. C.; Eula (McLean) Grogan, Brevard, N. C.; Stella Seaford, Rutherfordton, N. C.

GRADUATING CLASS OF 1908

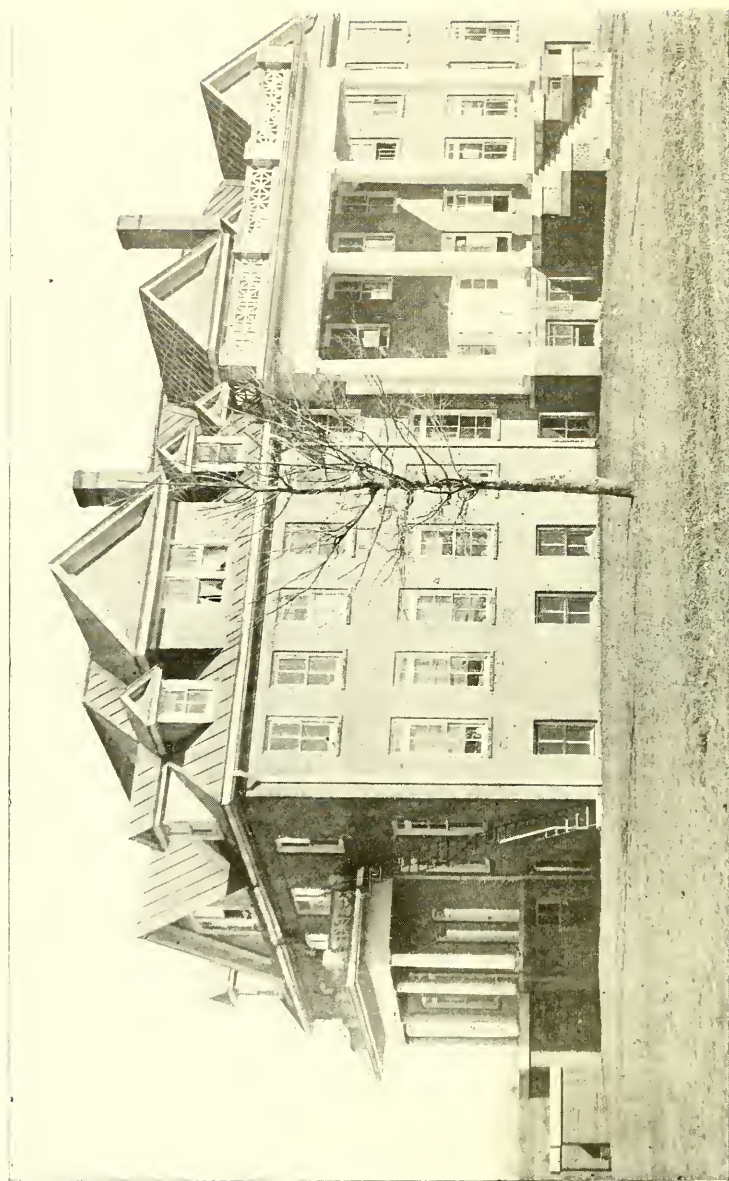
High School Department—Eugene Allison, Brevard, N. C.; William Hicks Allison, Bowie, Arizona.
Piano Department—Effie Toleva (Maxwell) Brown, deceased.

CERTIFICATES GRANTED IN 1908

Dressmaking—Estelle Florence Moore, Cheraw, S. C.; Cora Eugenia Jenkins, Dallas, N. C.
Bookkeeping—Carl Hamilton Case, Pisgah Forest, N. C.
Typewriting and Shorthand—Laura Elvira Smith, Allons, Tenn.
Bookkeeping and Typewriting—Waunita Weaver, Birmingham, Ala.

GRADUATING CLASS OF 1909

Normal Department—Mary Smith (Kirkendall) Smith, Winston-Salem, N. C.; Emma (Brannock) Jones, Chicago, Ill.
Domestic Art Department—Grace Louise (Taylor) Lumley, Augustin, Ala.



TAYLOR HALL

GRADUATING CLASS OF 1910

High School Department—Mabel Reid Ashe, Yorkville, S. C.; Hilary Breton Brunot, Wilkinsburg, Pa.; Kathleen Adelaide Erwin, Brevard, N. C.; Bessie Marie (Rice) Picklesimer, Brevard, N. C.
Normal Department—Mary Ward (Underwood) Broyles, Hendersonville, N. C.; Bessie Agnes (White) Hinson, High Point, N. C.
Bookkeeping and Stenography—Connie Ethel Jolley, Greensboro, N. C.; Richard Huskin, Mercer, Pa.

CERTIFICATES GRANTED IN 1910

Stenography—Ola Eugenie Callahan, Greensboro, N. C.; Earleene Lehmen Poindexter, Brevard, N. C.; Ammie Zoe Wilson, Forest City, N. C.
English and Modern Language—Mary (Breese) Allison, Brevard, N. C.
Typewriting—Mildred Lucile (Timmons) Tisdale, Shelton, S. C.

GRADUATING CLASS OF 1911

High School—Florence Delia (Aiken) Clayton, Brevard, N. C.; Kanella Josephine Braddy, Westbrook, N. C.; Mary Kate (Gash) Maxwell, Pisgah Forest, N. C.; William Walter Hurst, Asheville, N. C.; Sallie Sophronia Merrill, Etowah, N. C.; Mary Elizabeth (Rice) Loftis, Brevard, N. C.; Ammie Zoe Wilson, Forest City, N. C.
Normal Department—Mary Kate (Gash) Maxwell, Pisgah Forest, N. C.; Sallie Sophronia Merrill, Etowah, N. C.; Elizabeth Veale Tyler, Lawrenceville, Va.
Commercial Department—Earleene Lehmen Poindexter, Brevard, N. C.
Piano Department—Mabel Wells, Forest City, N. C.
Domestic Art Department—Annie Claywell Howard, deceased.

CERTIFICATES GRANTED IN 1911

Stenography—Allie (Cantrell) Wilson, Brevard, N. C.; Una Cotron Edwards, Cliffside, N. C.; Lelia Mae Huntley, Lenoir, N. C.; William Walter Hurst, Asheville, N. C.; Lila Belle Lewis, Cliffside, N. C.; Grayce Katheryne Morrison, Pontiac, Mich.; Mary (Underwood) Broyles, Hendersonville, N. C.
Dressmaking and Millinery—Alada Ruth (Drummond) Miller, Charlottesville, Va.; Alice Mae McBrayer, Rutherfordton, N. C.; Clemantine Via, Spray, N. C.
Lacemaking—Reba (McGaha) Raxter, Pisgah Forest, N. C.; Emma Mary Wooten, Raleigh, N. C.

GRADUATING CLASS OF 1912

Classical Department—Frances A. Atkins, Concord, N. C.; Ada L. (Blum) Wetmore, Reidsville, N. C.; Vera (House) Ivey, Raleigh, N. C.; Beulah B. (King) Berryhill, Charlotte, N. C.; Nena (Palmer) Wheeler, Washington, D. C.; Meda M. (Penland) Darrrough, Calexico, Calif.; Eliza W. Walls, Brevard, N. C.

Normal Department—Ada (Blum) Wetmore, Reidsville, N. C.; Esther Gray, Cullasaja, N. C.; Matilda (Gray) Drymon, Tuckaseegee, N. C.; Sallie Rice, Canton, N. C.

Agriculture Department—John E. Ivey, Raleigh, N. C.

Commercial Department—Clarence D. Douglas, Rusk, N. C.; George S. Shuford, Shelby, N. C.

Domestic Art Department—Ava Ashworth, Brevard, N. C.; Jennie Hodges, Tigersville, S. C.; Ammie Wilson, Forest City, N. C.

CERTIFICATES GRANTED IN 1912

Stenography—Kathryne Peterson, Whitesville, N. C.

Shorthand—Mary (Breeze) Broughton, Meridian, Miss.

Dressmaking and Millinery—Ruby (Brintle) Burns, Chattanooga, Tenn.; Drucilla (Hamlin) Ashworth, Brevard, N. C.

Dressmaking—Julia Pippin, Davidson, N. C.; Lola Belk McBrayer, Rutherfordton, N. C.; Mary (Harrell) Gelbach, Towson, Md.

Millinery—Esther (Sizemore) Smith, Greenville, N. C.; Annie Crawford, Henrietta, N. C.

Household Economics—Mary (Harrell) Gelbach, Towson, Md.; Ruby (Brintle) Burns, Chattanooga, Tenn.

Basketry—Eula (Ivey) Blalock, Norwood, N. C.

Public School Music—Eula (Ivey) Blalock, Norwood, N. C.

GRADUATING CLASS OF 1913

Classical Department—Mary Blanche Brown, Walnut Cove, N. C.; Arah West (Davis) Hamlin, Brevard, N. C.; Lillian Louise Hurst, Brevard, N. C.; Clara Elizabeth (Letherwood) Stornes, Waynesville, N. C.; Elsie (Matheson) Smeidburg, Baltimore, Md.; T. Purvis Runyan, Charlotte, N. C.; Laura Bessie Smith, Spartanburg, S. C.; William Martin Sheridan, Charleston, S. C.; Blanche Belle (Whitaker) Uritener, Pensacola, Fla.

Normal Department—Allie Maude (Cantrell) Wilson, Brevard, N. C.; Arah West (Davis) Hamlin, Brevard, N. C.; Beulah Belle (King) Berryhill, Charlotte, N. C.; Mary Elizabeth (Rice) Loftis, Brevard, N. C.

Agriculture Department—George Benjamin Blum, Lexington, N. C.; Hershell L. Wilson, Brevard, N. C.

Commercial Department—Sallie Mabel (Doub) Hauser, Winston-

Salem, N. C.; Moleta Cone Yow, Greensboro, N. C.

High School Department—Eugene Allison, Brevard, N. C.; William

Piano Department—Florence Helen Carter, Asheville, N. C.; Mary

Elizabeth (Rice) Loftis, Brevard, N. C.

Household Economics Department—Ruby May (Brintle) Burns, Chattanooga, Tenn.

CERTIFICATES GRANTED IN 1913

Dressmaking—Eunice Hathcock, Norwood, N. C.; Beulah Belle (King) Berryhill, Charlotte, N. C.; Alice Cary Martin, Wadesboro, N. C.

Stenography—Annie Lee Ferree, Laurinburg, N. C.; Eunice Janet Grist, Greenville, S. C.; Nena (Palmer) Wheeler, Washington, D. C.

Bookkeeping—Frank Dillard, Central, S. C.

DIPLOMAS GRANTED IN 1914

Classical Department—Sarah Marguerite Galloway, Greensboro, N. C.; Clarence D. Douglas, Rusk, N. C.; Zula Marie Williams, Greenville, S. C.; Ola Eugenie Callahan, Greensboro, N. C.; Ossie Mendora Clayton, Brevard, N. C.; William Russell Wells, Forest City, N. C.

High School Department—Gertrude Inez Edwards, deceased; Moleta Cone Yow, Greensboro, N. C.; Etta Evelyn Henderson, deceased; Ethel Mae Leathewood, Roanoke Rapids, N. C.; Neppie Clary (Brothers) Griffin, Asheville, N. C.; Daisy Birdelle (Jennings) Moore, Cleveland, N. C.; Omra B. Jones, China Grove, N. C.; Antonio Macias y Martinez, Santiago, Cuba.

Normal Department—Lillian Hurst, Brevard, N. C.; Cora Wilson, Clinton, S. C.

Commercial Department—Jennie (Hensley) Tweed, Asheville, N. C.; Ethel Leona (Staton) Greer, East Flat Rock, N. C.; Herschell Wilson, Brevard, N. C.; Wilhelmina Williams, Winston-Salem, N. C.

Household Economics Department—Beulah (King) Berryhill, Charlotte, N. C.; Cora Wilson, Clinton, S. C.

Domestic Art Department—Lillian Hurst, Brevard, N. C.; Ethel Mae Leatherwood, Roanoke Rapids, N. C.

DIPLOMAS GRANTED IN 1915

Classical Department—Fannie Augusta Bame, Salisbury, N. C.; Annie Mae (Galloway) Sheldon, Liberty, S. C.; Bertha Carl Hipp, Charlotte, N. C.; Jeter Mathews, Greenville, S. C.; Alva Queen, Wolf Mountain, N. C.

- High School Department—Elizabeth Matilda Bennett, Asheville, N. C.; Venie Boyd Johnson, Columbia, S. C.; Gladys Evelyn (Martin) Crawley, Mt. Airy, N. C.; Effie Orr Matthews, Argura, N. C.; Flora Arlee (Messer) Marrow, Ola N. C.; James Hillard Sheridan, Spartanburg, S. C.; Mabel Wells, Forest City, N. C.
- Normal Department—Nell Clayton, Fletcher, N. C.; Flora Arlee (Messer) Marrow, Ola, N. C.; Alva Queen, Wolf Mountain, N. C. Fannie Helena Rudisill, Iron Mountain, N. C.
- Domestic Art Department—May Buchanan, Sylva, N. C.
- Domestic Science Department—Ethel Mae Leatherwood, Roanoke Rapids, N. C.
- Piano Department—Clarence D. Douglas, Rusk, N. C.; Gladys Elwyn (Martin) Crawley, Mt. Airy, N. C.
- Voice Department—Mabel Wells, Forest City, N. C.
- Commercial Department—Ola Eugenie Callahan, Greensboro, N. C.; Lillie May (Collins) McCall, Penrose, N. C.; Linda Lee (Ward) Crowell, Asheville, N. C.

CERTIFICATES GRANTED IN 1915

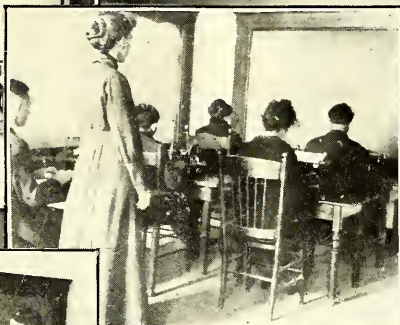
- Bookkeeping and Typewriting—Mabel Truzella Gilleland, Catawba, N. C.
- Shorthand and Typewriting—Rosa Belle Bonkemeyer, Randleman, N. C.
- Dressmaking—Carrie May (Wasson) Sherrill, Statesville, N. C.

DIPLOMAS GRANTED IN 1916

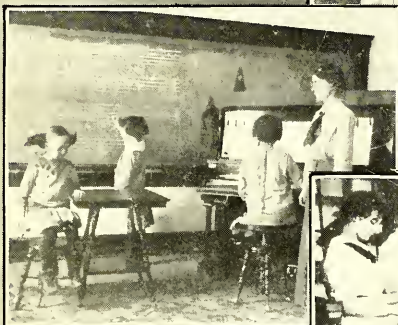
- College Entrance—Annie Mae (Galloway) Sheldon, Liberty, S. C.
- Classical Department—Vivia Jane King, Charlotte, N. C.; Carrie Louise McNeely, Lake Toxaway, N. C.; Woodford Zachary, Brevard, N. C.
- High School Department—Robert Earl Crawford, Chesnee, S. C.; Laura Hannah, Ola, N. C.; Mayme Eva Hastings, Dallas, N. C.; Austin O'Kelly, Lynchburg, Va.; Cecil Herbert Sheffield, Brevard, N. C.
- Normal Department—Lillie Mae Allen, Charlotte, N. C.; Mayme Eva Hastings, Dallas, N. C.; Etta Evelyn Henderson, deceased.
- Music Department—Venie Boyd Johnson, Columbia, S. C.
- Agriculture Department—Robert Earl Crawford, Chesnee, S. C.; Antonio Macias y Martinez, Santiago, Cuba; Jeter Matthews, Greenville, S. C.
- Domestic Art Department—Elizabeth Matilda Bennett, Asheville, N. C.; Catherine Hope (Wells) Logan, Forest City, N. C.
- Household Economics Department—Fannie Bame, Salisbury, N. C.



CARPENTRY PRODUCTS



CLASS IN TYPEWRITING



BEGINNERS IN MUSIC



DOMESTIC SCIENCE CLASS



DRESSMAKING DEPARTMENT



PEDAGOGY CLASS (PRACTICE TEACHING)

CERTIFICATES GRANTED IN 1916

Domestic Art—Eva Myrtle Kiser, Bessemer City, N. C.; Willie Mae Baber, Charleston, S. C.

Household Economics—Catherine Hope (Wells) Logan, Forest City, N. C.

Bookkeeping—William Russell Wells, Forest City, N. C.

DIPLOMAS GRANTED IN 1917

College Entrance—George Lazelle Smith, Stanley, N. C.

Classical Department—Laura Francis Beard, Mt. Airy, N. C.; Marie (Hamrick) Barnette, Ellenboro, N. C.

High School Department—Lattie Milton Hensley, Columbia, S. C.; Elsie Salome Teeter, Albermarle, N. C.

Normal Department—Ruth Naomi Brooks, Brevard, N. C.; Lenora Allen Hipp, Charlotte, N. C.

Piano Department—Ellen Virginia (Bagwell) Matthews, Greenville, S. C.

Domestic Art Department—Vivia Jane King, Charlotte, N. C.; Edna Hunt, Shelby, N. C.

Agriculture Department—Cecil Herbert Sheffield, Brevard, N. C.

CERTIFICATES GRANTED IN 1917

Household Economics—Willie Mae Baber, Charleston, S. C.; Katherine (Boggs) Lyday, Pisgah Forest, N. C.; Ferra Jewel Kiser, Bessemer City, N. C.; Emma Dell (Searcy) Sheridan, Spartanburg, S. C.

Domestic Art—Katherine Grant (Boggs) Lyday, Pisgah Forest, N. C.; Florence Virginia Moore, Cliffside, N. C.

Dressmaking—Julia Dancy Chase, Jacksonville, Fla.

Voice—Magdalene Parham, Newbern, N. C.

Piano—Kate Annie Patton, Brevard, N. C.

Bookkeeping—T. Purvis Runyan, Charlotte, N. C.

DIPLOMAS GRANTED IN 1918

Classical Department—Frank Siler Clark, Ansonville, N. C.; Eustace Erastus Leatherwood, deceased; William Joseph Scruggs, Brevard, N. C.; Elizabeth Zachary, Brevard, N. C.

High School Department—Bessie Lee Allen, Horse Shoe, N. C.; Lela Mae (Bennett) Clark, West Asheville, N. C.; Thomas L. Dillard, U. S. N.; Charles Amos Hamrick, Caroleen, N. C.; Addie Verona Harrelson, Cherryville, N. C.; Roy B. Holland, Forest City, N. C.; William Oscar Parker, Brevard, N. C.; Emma Dell (Searcy) Sheridan, Spartanburg, S. C.; Russell

Lowell Young, Columbia, S. C.

Normal Department—Marie (Hamrick) Barnette, Ellenboro, N. C.

Household Economics Department—Lillian Myrtle Baber, Brevard, N. C.; Emma Dell (Searcy) Sheridan, Spartanburg, S. C.

CERTIFICATES GRANTED IN 1918

Dressmaking—Daisy Elizabeth Daniel, Forest City, N. C.; Mary Elizabeth Vining, Brevard, N. C.

Domestic Art—Lillie Belle Hines, Merriweather, S. C.

Household Economics—Pearl Mae Ervin, Troutman, N. C.

Shorthand—Marinda Smart, Franklin, N. C.

DIPLOMAS GRANTED IN 1919

Classical Department—Minnie Mahala Burns, Cedar Mountain, N. C.; Lamar Galloway, Brevard, N. C.; Maud Dewey McNeely, Lake Toxaway, N. C.

High School Department—Alda Edna English, Ashford, N. C.; Pearl Mae Erwin, Troutman, N. C.; Elzora Simpson, Brevard, N. C.

Normal Department—Evver Laurence Bame, Salisbury, N. C.; Minnie Mahala Burns, Cedar Mountain, N. C.; Ruby Ruteel McLean, Whittier, N. C.

Commercial Department—Martha Marinda Smart, Franklin, N. C.

CERTIFICATES GRANTED IN 1919

Dressmaking—Myrtle Isabella Kitchen, Balsam Grove, N. C.; Julia Ashley Williamson, Worthville, N. C.; Tabitha Dorothy Vining, Enterprise, Fla.

Household Economics—Mary Melrose Duckworth, Kernersville, N. C.; Estelle Reaves, Arlington, S. C.

Stenography—Fay Eva Best, Clyde, N. C.; Sarah Catherine Wells, Plum Branch, S. C.

Bookkeeping—William Joseph Scruggs, Brevard, N. C.

DIPLOMAS GRANTED IN 1920

(Beginning with 1920 all diplomas are of eleven grades value. Prior to this date only the College Entrance Diplomas required eleven years of school work.)

College Entrance Department—Reba Ashworth*, Brevard, N. C.; Anna Mae Garren*, Brevard, N. C.; Gladys Louise Williams*, Lake Toxaway, N. C.;

Academic Department—Mary Louise Smith*, Inman, S. C.; Ella Eliza Zachary*, Calvert, N. C.; Cora Blanche Turner, Gastonia, N. C.;

Pedagogy Department—Nellie May Allen*, Horse Shoe, N. C.; Alda

Edna English, Ashford, N. C.; Maude Reid Fox*, Spindale, N. C.
Home Economics Department—Julia Fay Shufford, Brevard, N. C.;
Cora Blanche Turner, Gastonia, N. C.

*Work to be finished during Summer School of 1920.

CERTIFICATES GRANTED IN 1920

Stenography—Pallie Rhee Modlin, Morganton, N. C.
Dressmaking—Gladys Louise Williams, Lake Toxaway, N. C.

HONORS FOR EXCELLENCE IN 1920

In Deportment—Bertha Gantt
In Scholarship—Ferd Hayes
In Piano—Ella Zachary
In Voice—Naomi Wells
In Business—Byron Olney; Pallie Modlin; Eva Evans.
In Expression—Bessie King
In Domestic Art—Alda English
In Housekeeping—Alda English; Bessie English; Ferd Hayes.
In Duty Work—Myrtle Kitchen; Alda English; Joe Whisnant.
In Laundry—Mary Smith
In Composition—Blanche Turner
In Debate—Ralph Jolley

HONORS FOR EXCELLENCE IN PREVIOUS YEARS

SCHOLARSHIP

1908—Ella Lilly, Norwood, N. C.
1909—Connie Jolly, Greensboro, N. C.
1910—Ada (Blum) Wetmore, Reidsville, N. C.
1911—Bessie Tyler, Lawrenceville, Va.
1912—Aleph (Baber) Kendrickson, Spartanburg, S. C.
1913—Ola Callahan, Henrietta, N. C.
1914—Alva Queen, Wolf Mountain, N. C.
1916—Marie (Hamrick) Barrett, Ellenboro, N. C.
1917—Harold Norwood, Brevard, N. C.
1918—Amanda Stutts, Charlotte, N. C.
1919—Ruth Horton, Gaffney, S. C.

COMPOSITION

1908—Ella Smith, deceased.
1909—Mary (Kirkendall) Smith, Winston-Salem, N. C.
1910—Will Jones, Crisney, Ind.
1911—Ammie Wilson, Forest City, N. C.
1912—Matilda (Gray) Dryman, Tuckaseegee, N. C.

BREVARD INSTITUTE

- 1913—Elva Brooks, deceased.
1914—Omra B. Jones, China Grove, N. C.
1915—Alva Queen, Wolf Mountain, N. C.
1916—Mayme Eva Hastings, Dallas, N. C.
1917—Lura Beard, Mt. Airy, N. C.
1918—Verona Harrelson, Cherryville, N. C.
1919—Julia Fay Shuford, Brevard, N. C.

RECITATION

- 1908—Martha Saunders, Spray, N. C.
1909—Alice Kent, Lawrenceville, N. C.
1910—Lucile Mitchell, Reidsville, N. C.
1911—Ammie Wilson, Forest City, N. C.
1912—Mary (Breese) Broughton, Meridian, Miss.
1913—Clara (Leatherwood) Starnes, Waynesville, N. C.
1914—Gertrude Edwards, deceased.
1915—Linda (Ward) Crowell, Asheville, N. C.
1916—Ruth Brooks, Brevard, N. C.
1919—Lela (Bennett) Clark, West Asheville, N. C.

DEBATE

- 1908—Felix Brunot, Wilkinsburg, Pa.
1909—Mary (Underwood) Boyles, Hendersonville, N. C.
1910—Mary (Underwood) Boyles, Hendersonville, N. C.
1911—Bessie Smith Spartanburg, S. C.
1912—Marvin Mann, Greensboro, N. C.
1913—Purvis Runyan, Charlotte, N. C.
1914—George Smith, Stanley, N. C.
1915—Charles Nichols, Brevard, N. C.
1916—Cecil H. Sheffield, Brevard, N. C.
1917—George L. Smith, Stanley, N. C.
1918—Pearl Cline, Winston-Salem, N. C.
1919—Lamar Galloway, Brevard, N. C.

DEPORTMENT

- 1911—Horace McSwain, Pineville, Ky.
1912—Bessie Smith, Spartanburg, S. C.
1913—Bessie Smith, Spartanburg, S. C.
1914—Beulah (King) Berryhill, Charlotte, N. C.
1915—Fannie Bame, Salisbury, N. C.
1916—Blanche Turner, Gastonia, N. C.
1917—Amanda Stutts, Charlotte, N. C.
1917—Charlie Hamrick, Forest City, N. C.
1918—Amanda Stutts, Charlotte, N. C.
1919—Alda English, Ashford, N. C.



MOUNTAIN SCENERY NEAR BREVARD, N. C.

ENROLLMENT 1919-1920

MUSIC DEPARTMENT

Aiken, Willie
Allison, Gertrude
Allison, Ophelia
Ashworth, Reba
Baber, Myrtle
Cuthbertson, Pauline
Davis, Ruth
DeShazo, Elizabeth
Doggett, Fannie
Doggett, Mattie
Edwards, Ellen
Everett, Randall
Falls, Gertrude
Franklin, Annie Mae
Galloway, Amelia
Gantt, Bertha
Goodson, Pearl
Green, Chessie
Hawkins, Hazel
Henderson, Wahneeta

Moore, Undine
Horton, Ruth
Hubbard, Lucile
James, Loma
Justice, Cly
Justus, Florence
Keever, Mamie
Kitchen, Myrtle
Lewis, Mary
Lyday, Garnett
Lyday, Marie
McCarty, Lindsay
McClure, Ethel
McManus, Ruby
Manley, Florence
Mauney, Estelle
Mellette, Louise
Mitchell, Mrs. T. H.
Moore, Sudie

Hill, Margaret
Morehead, Ocie
Neves, Marion
Osborne, Blanche
Osteen, Alyce
Reece, Esther
Register, Louise
Sherrill, Edith
Smart, Marinda
Sprague, Elizabeth
Stutts, Amanda
Turner, Blanche
Wells, Naomi
Whitaker, Gladys
Williams, Louise
Wilson, Willie Mae
Witherspoon, Pearl
Yongue, Annie
Yongue, Marion
York, Randall B.

GIRLS' GLEE CLUB

Aiken, Willie
Allen, Marguerite
Allen, Nell
Allison, Ophelia
Allison, Gertrude
Ashworth, Reba
Bame, Letha
Blackwelder, Miriam
Brakefield, Grace
Cuthbertson, Bessie
Davis, Ruth
Dalton, Mollie
Doggett, Fannie
Eagle, Mary
Edwards, Ellen
Edwards, Essie
Edwards, Pearl
English, Bess
Falls, Gertrude
Fox, Maude
Galloway, Amelia
Galloway, Nola
Garren, Mae
Goodson, Pearl
Green, Ruth
Hamrick, Olivia

Henry, Eliza
Hartness, Lena
Hawkins, Hazel
Hayes, Ethel
Henderson, Wahneeta
Holland, Myrtle
Hood, Mae
Hubbard, Lucile
James, Pearl
James, Loma
Justice, Florence
King, Bessie
Lewis, Mary
MacDowell, Sophia
McManus, Ruby
McClure, Ethel
McDaniel, Mamie
Manley, Florence
Matthews, Nora
Martin, Gladys
Mauney, Estelle
Mellette, Louise
Modlin, Pallie
Moore, Sudie
Moore, Undine

Morehead, Ocie
Neves, Grace
Neves, Lucille
Neves, Marion
Osborne, Blanche
Osteen, Alyce
Reaves, Lucille
Redmond, Emma
Register, Louise
Roland, Winnie
Shuford, Julia
Smith, Mary
Spencer, Gladys
Stuart, Bessie
Stutts, Ananda
Turner, Blanche
Vining, Dorothy
Vining, Mary
Wells, Naomi
Whitaker, Gladys
Williamson, Julia
Wilson, Willie Mae
Witherspoon, Pearl
Yongue, Marion
Zachary, Annie
Zachary, Ella

BOYS' GLEE CLUB

Benjamin, W. G.
Bowman, Curtis
Bryant, Fred
Bryant, Ivory
Doggett, Coke
Drummond, Milton
Felker, Paul
Gabriel, Paul

Goode, Broadus
Hamrick, Harry
Harrell, Arthur
Hayes, Ferd
Henley, Charles
Huntley, Clarence
Jewell, Earl
Little, Bridger

McDaniel, Wyman
Matthews, Jesse
Penninger, John
Roupe, Hudson
Rudisill, Herbert
Sheffield, Cecil
Smith, Walter
York, Randall B.

COMMERCIAL DEPARTMENT**BOOKKEEPING**

Aiken, Walter
 Albert, Hazel
 Clayton, Fay
 Cuthbertson, Pauline
 Duckworth, Ralph
 Duckworth, Ruby

Evans, Eva
 Goode, Broadus
 Hudson, Ola
 Hunt, Mildred

Jewell, Earl
 Modlin, Pallie
 Olney, Byron
 Reaves, Lucile
 Williams, Mamie
 York, Randall

TYPEWRITING

Aiken, Walter
 Albert, Hazel
 Allison, Robert
 Barnett, Garland
 Benjamin, William
 Bryant, Ivory
 Clayton, Fay
 Cuthbertson, Pauline
 Doggett, Fannie
 Duckworth, Ralph
 Duckworth, Ruby

Evans, Eva
 Felker, Paul
 Gabriel, Paul
 Gardner, Marjorie
 Goode, Broadus
 Harrell, Arthur
 Henderson, Velma
 Henley, Charles
 House, Fleming
 Hudson, Ola
 Hunt, Mildred

Jewell, Earl
 Loftis, Hume
 McDaniel, Wyman
 Modlin, Pallie
 Olney, Byron
 Osborne, Ralph
 Reaves, Lucile
 Sherrill, Edith
 Whisnant, Joe
 Williams, Mamie
 Womble, Jeannette

SHORTHAND

Clayton, Fay
 Cuthbertson, Pauline
 Evans, Eva
 Gardner, Marjorie
 Goode, Broadus
 Henderson, Velma

Henley, Charles
 Hudson, Ola
 Hunt, Mildred
 Jewell, Earl
 Lewis, Mattie

Loftis, Hume
 Modlin, Pallie
 Olney, Byron
 Reaves, Lucile
 Williams, Mamie
 Womble, Jeannette

DOMESTIC ART DEPARTMENT**DRESSMAKING**

Allen, Nell
 Ballard, Mertis
 Dalton, Mollie
 Edwards, Ellen
 English, Alda
 Galloway, Nola
 Green, Ruth
 Hastings, Claudia
 Hayes, Ethel

Horton, Ruth
 Hubbard, Lucile
 Justus, Florence
 Keever, Mamie
 McCraw, Euphra
 Mellette, Louise
 Morehead, Ocie

Nichols, Margery
 Rowland, Winnie Mae
 Spencer, Gladys
 Tanner, Vera
 Turner, Blanche
 Vining, Dorothy
 Vining, Mary
 Williams, Louise
 Wilson, Willie Mae

HOUSEHOLD ECONOMIC DEPARTMENT**FANCY WORK**

Galloway, Amelia
 James, Loma
 James, Jessie

Redmond, Emma
 Mellette, Louise

Turner, Blanche
 Wilson, Willie Mae
 Zachery, Ella

CARPENTRY DEPARTMENT

Aydlotte, Jesse
 Benjamin, Wm. Guy
 Bryant, Fred
 Crawford, Lionel
 Doggett, Coke
 Drummond, Milton

Felker, Paul
 Gabriel, Paul
 Hayes, Ferd
 Jewell, Earl
 McDaniel, Wyman

Merrell; Leonard
 Parker, Earl
 Reaves, Marshall
 Shuford, Ivey
 Smith, Walter
 York, Randall B.

EXPRESSION DEPARTMENT

Allen, Marguerite		McNider, Laura
Benjamin, W. G.		Morehead, Ocie
Hamrick, Olivia	Justus, Florence	Shuford, Lloyd
Harrell, Arthur	King, Bessie	Spencer, Gladys
Hayes, Ferd	Lewis, Mary Frances	Whisnant, Joe

FRENCH DEPARTMENT

Ashworth, Reba		Stutts, Amanda
Galloway, Amelia	Neves, Marion	Whisnant, Joe
Garren, Mae	Osborne, Blanche	Wilson, Willie Mae
Moore, Nell	Smith, Mary	Zachary, Ella

NORMAL DEPARTMENT

Allen, Nell	Fox, Maud
English, Alda	Wilson, Willie Mae

ACADEMIC DEPARTMENT**POST GRADUATE**

English, Alda, McDowell

SENIOR

Allen, Nell, Henderson	Shuford, Julia, Transylvania
Ashworth, Reba, Transylvania	Smith, Mary, South Carolina
Fox, Maud, Rutherford	Turner, Blanche, Gaston
Garren, Mae, Transylvania	Williams, Louise, Transylvania

JUNIOR

Allison, Charles, Transylvania	Neves, Marion, South Carolina
Allison, Ophelia, Transylvania	Osborne, Ralph, Transylvania
Allison, Plato, Transylvania	Osborne, Blanche, Transylvania
Duckworth, Ruby, Transylvania	Osteen, Alyce, South Carolina
Galloway, Amelia, Transylvania	Ray, Charles, Haywood
Hastings, Claudia, Gaston	Roberts, Margaret, Guilford
James, Geneva, Rutherford	Rowland, Winnie Mae, Alexander
Kitchen, Myrtle, Transylvania	Stutts, Amanda, Mecklenburg
McManus, Ruby, Mecklenburg	Vining, Mary, Florida
Manley, Florence, South Carolina	Wells, Naomi, Rutherford
Martin, Gladys, South Carolina	Whisnant, Joe, Rutherford
Mauney, Estelle, Cherokee	Whitaker, Gladys, South Carolina
Moore, Nelle, Rutherford	Wilson, Willie Mae, New York
Morehead, Ocie, South Carolina	Zachary, Ella, Transylvania

SOPHOMORE

Tanner, Vera, Polk	Wilson, Alleine, Transylvania
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FRESHMAN

Aiken, Walter, Transylvania	Honeycutt, Ethel, Iredell
Aiken, Willie, Transylvania	Horton, Ruth, South Carolina
Allen, Marguerite, Henderson	House, Fleming, Transylvania
Allison, Robert, Transylvania	Huntley, Clarence, Caldwell
Anderson, Sadie, Henderson	James, Loma, McDowell
Bame, Letha, Rowan	Keever, Mamie, Lincoln
Barnett, Garland, Transylvania	McCraw, Euphra, South Carolina
Boyd, Elizabeth, Iredell	Neves, Grace, South Carolina
Dalton, Mollie, Polk	Neves, Lucille, South Carolina
Doggett, Fannie, Rutherford	Shuford, Lloyd, Caldwell
Doggette, Mattie, South Carolina	Yongue, Marion, Transylvania
Edwards, Ellen, Polk	York, Randall, Florida
Edwards, Pearl, Polk	Zachary, Annie, Transylvania
Hartness, Lena, Iredell	Zachary, Dick, Transylvania

EIGHTH GRADE

Allen, William, Henderson	Hudson, Ola, South Carolina
Allison, Madison, Transylvania	Hunt, Mildred, Rutherford
Ballard, Mertis, Lincoln	Jewell, Earl, Anson
Bowman, Curtis, Union	Jolley, Ralph, Rutherford
Bryson, Arthur, Transylvania	Justice, Way, Henderson
Clayton, Fay, Transylvania	Little, Bridger, Union
Cuthbertson, Pauline, Mcklenburg	Lyday, Marie, Transylvania
Davis, Ruth, Lincoln	Lyday, Garnet, Transylvania
Douglas, Thurmond, Surry	Lytle, Margaret Irene, S. Carolina
Eagle, Mary, South Carolina	Matthews, Jesse, Jackson
Edwards, Essie, Polk	Matthews, Nora, Jackson
Edwards, Virginia, Jackson	Modlin, Pallie, Burke
English, Bessie, McDowell	Nichols, Margery, Indiana
English, Edwin, Transylvania	Orr, Alcovia, Transylvania
Everett, Randall, Transylvania	Osborne, Lewis, Transylvania
Goode, Broadus, Rutherford	Reaves, Lucille, South Carolina
Goodson, Pearl, Lincoln	Redmond, Emma, Rockingham
Hammett, Soula, Transylvania	Smith, Walter, Rutherford
Hamrick, Miles, Cleveland	Sprague, Randolph, Transylvania
Harrell, Arthur, Randolph	Wells, Herman, Rutherford
Hayes, Ethel, Transylvania	West, Pauline, Hendersor
Henderson, Velma, Jackson	Williamson, Julia, Randolph
Henderson, Wahneeta, S. Carolina	Womble, Jeannette, Randolph

SEVENTH GRADE

Allison, Bessie, Transylvania	Bridges, Merle, Rutherford
Allison, Gertrude, Transylvania	Bridges, Una, Rutherford
Allison, Loyd, Transylvania	Bryant, Fred, Buncombe
Atkinson, Maggie, Rutherford	Bryant, Ivory, Moore

Benjamin, Wm. Guy, Transylvania	Dean, Guy, Transylvania
Dillard, Lynch, Transylvania	McDaniel, Wyman, S. Carolina
Dillard, Paul, Transylvania	McDaniel, Mamie, Rutherford
Doggett, Coke, Rutherford	Marshall, George, Transylvania
Drummond, Milton, Virginia	Mellette, Louise, South Carolina
Evans, Mrs. Eva, Anson	Merrell, Leonard, Florida
Felker, Paul, Rowan	Miller, Clara, Transylvania
Gabriel, Paul, Catawba	Moffitt, Pauline, McDowell
Galloway, Nola, Transylvania	Moore, Sudie, Rutherford
Gantt, Bertha Alice, Iredell	Morris, Olivia, Transylvania
Glazener, John, Transylvania	Morris, Willie, Transylvania
Goodman, Kenneth, Cabarrus	Neal, Claude, Transylvania
Green, Chessie, Burke	Orr, Veda, Henderson
Green, Ruth, Polk	Orr, Walter, Transylvania
Hamrick, Olivia, Cleveland	Osteen, Rita, Transylvania
Hayes, Ferd, Cleveland	Parker, Nellie, Jackson
Hawkins, Hazel, Swain	Parker, Opie, Tennessee
Hendley, Charles, Rowan	Penninger, John, Cabarrus
Holland, Myrtle, Rutherford	Register, Louise, Georgia
Hood, Mae, Louisiana	Rudisill, Herbert, Lincoln
Hunt, Inez, Rutherford	Ruppe, Hudson, Rutherford
James, Jesse, Rutherford	Shuford, Ivey, Caldwell
James, Pearl, Rutherford	Spencer, Gladys, Transylvania
Justice, Cly, Henderson	Starnes, Clyde, Union
Justus, Florence, Henderson	Stuart, Bessie, Cleveland
King, Bessie, Tennessee	Stutts, Bernice, Mecklenburg
Lewis, Eloise, Transylvania	Trexler, Hazel, Stanley
Lewis, James, Randolph	Vining, Dorothy, Florida
Lewis, Mattie, Transylvania	Wells, Grace, Rutherford
Lewis, Overton, Transylvania	Wise, Vera, Randolph
Lewis, Mary Frances, Transylvania	Witherspoon, Pearl, Catawba
Logan, Marie, Henderson	

SIXTH GRADE

Aydlotte, Jesse, Rutherford	Lance, Hazel, Henderson
Blackwelder, Miriam, Cabarrus	McCall, Dewey, Transylvania
Blackwelder, Roy, Cabarrus	McCarty, Lindsay, South Carolina
Brakefield, Grace, South Carolina	McClure, Ethel, Haywood
Breese, Edwards, Transylvania	McNider, Laura, Perquimans
Breese, Martha, Transylvania	Moore, Undine, Guilford
Boyd, Ralph, Lincoln	Owen, George, Rutherford
Crawford, Lionel, Rutherford	Parker, Earl, Jackson
Dalton, Robert, Polk	Pickett, Claude, Rowan
Enloe, Ruby, Transylvania	Powell, Mary Ellen, Transylvania
Green, Ralph, Polk	Reaves, Marshall, South Carolina
Hamrick, Harry, Cleveland	Reece, Esther, Transylvania

BREVARD INSTITUTE

Howell, Roy, South Carolina
 Hubbard, Lucille, Henderson
 Ingle, Otis, South Carolina

Sprague, Elizabeth, Transylvania
 Wiggins, Ruth, Gaston
 Womack, Mary Quinn, Rutherford

FIFTH GRADE

DeShazo, Elizabeth, Alabama
 Franklin, Annie Mae, Haywood
 Galloway, Annie, Transylvania
 McDowell, Sophia, Rutherford
 Neely, Joe, Transylvania
 Powell, Margaret, Transylvania

Sharpe, Sherrill, Transylvania
 Siler, Josephine, Haywood
 Thompson, Wallace, Transylvania
 Trowbridge, Eleanor, Transylvania
 Yongue, Annie, Transylvania

SUMMER SCHOOL 1919

Aiken, Willie
 Alexander, Noreene
 Allen, Bessie Lee
 Ashworth, Reba
 Ballard, Mertis
 Bame, Evver
 Barclay, Tom
 Bennett, J. W.
 Bennett, Elizabeth
 Best, Fay
 Boggs, Fanny K.
 Boyd, Elizabeth
 Boylan, Margaret
 Bracken, Beasie
 Breese, Martha
 Brooks, Ruth
 Brown, Sara
 Brown, Margaret
 Byrd, Lena
 Byrd, Lillian
 Burns, May
 Cameron, Elizabeth
 Clayton, Ossie
 Clegg, Bertha
 Cole, Opal
 Cook, Mae
 Curry, Nancy
 Davis, Ruth
 Duckworth, Melrose
 Duckworth, Ruth
 Edwards, Clara
 Edwards, Essie
 Edwards, Pearl
 Ervin, Pearl
 Everett, Randall
 Faulkner, Pearl
 Fitermen, Sara
 Galloway, Mary
 Garren, Mae

Garren, Dovie
 Gilleland, Era
 Godfrey, Mrs.
 Goodson, Lettie
 Goodson, Pearl
 Gray, Nettie
 Harmon, Olivia
 Harrell, Frances
 Harrison, Frances
 Hayes, Elsie
 Heath, Sue
 Henry, Eliza
 Hicks, Guy
 Hodges, Roy F.
 Hughes, Lola
 Kee, Martha Mary
 Kern, Hattie
 Kilpatrick, Nan
 King, Bessie
 King, Mrs. K.
 Lance, Helen
 Lewis, Mrs. D. M.
 Loftis, Hume
 McConnell, Stella
 Lyday, Pearl
 McFadden, Mattie
 McFadden, Amelia
 McNamore, Rachel
 McNeely, Maud
 Martin, Gladys
 Martin, Jennie Lou
 Matheson, Martha
 Miller, Bessie
 Mitchell, Pearl
 NeSmith, Ethel
 Newton, Mittie
 Nolan, Hershell

Parke, Jennie L.
 Patterson, Hazel
 Pickett, Claude
 Picklesimer, Greta
 Poole, Sarah
 Pryor, Ruth
 Pryor, S. W.
 Quinn, Katee
 Reece, Esther
 Roberts, Ileen
 Ross, Blanche
 Ross, Florence
 Rudisill, Minnie
 Seymour, Mary Ella
 Sherrill, Edith
 Shipman, Elizabeth
 Shipman, Loris
 Shuford, Julia
 Silverstein, Adelaide
 Simpson, Elzora
 Smith, Annie
 Smith, Louise
 Smith, Mrs. Edna P.
 Smith, Bessie
 Smyrl, Mamie
 Spencer, Gladys
 Thompson, Wallace
 Turner, Blanche
 Varn, Olive
 Vining, Dorothy
 Vining, Mary
 Weems, Mailande
 Williamson, Julia
 Wells, Sarah
 Williams, Mamie
 Willson, Cora
 Yongue, Marion
 Zachary, Tom
 Zachary, Elizabeth

SUMMARY

Fifth Grade	11	Literary Department	225
Sixth Grade	30	Music Department	60
Seventh Grade	71	Commercial Department	35
Eighth Grade	46	Domestic Art Department	25
-----		Summer School 1919	115
		Carpentry	17
Total Intermediate	158	Expression	13
Freshman	28	French	11
Sophomore	2	Normal Department	4
Junior	29	Household Economics	8
Senior	7	-----	
Post Graduate	1	Total Enrollment including	
-----		duplicates	513
Total High School	67	Names counted twice	187

		Net Enrollment, no names	
		counted twice	326

1920
CHRISTIAN ADVOCATE
GREENSBORO, N. C.







142032
Sec. II

BREVARD INSTITUTE

Academic and Vocational



Brevard, North Carolina

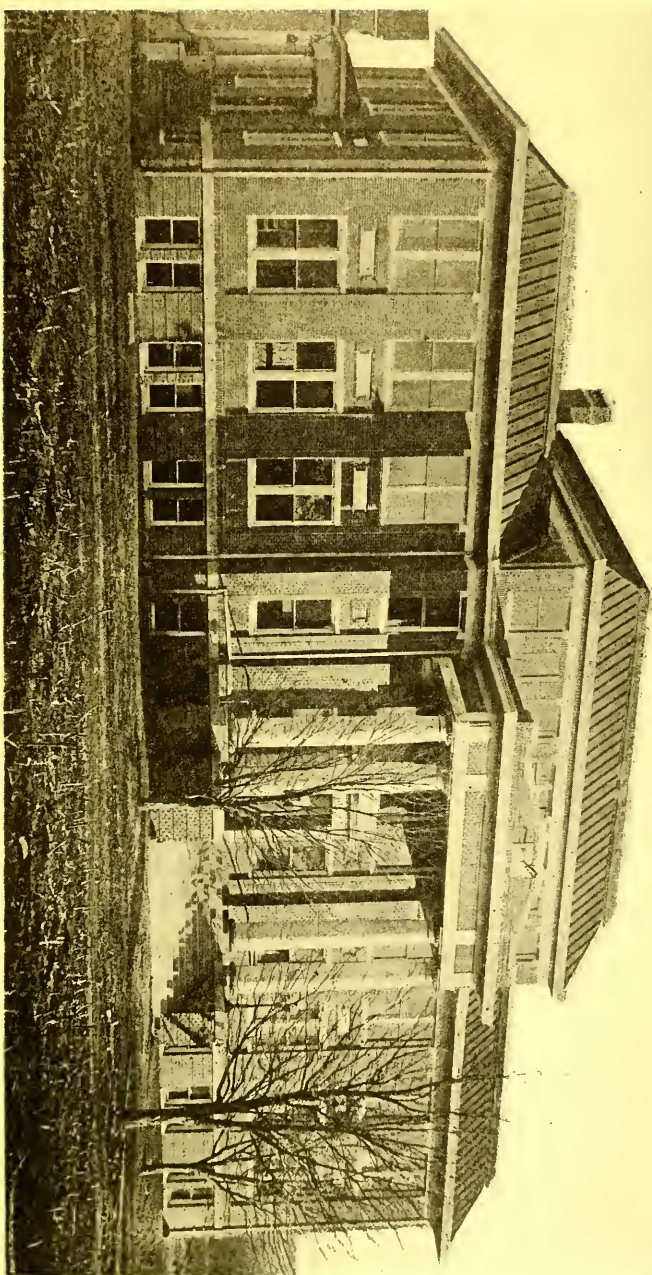


BREVARD INSTITUTE CATALOGUE



SECTION II

BREVARD, NORTH CAROLINA



ADMINISTRATION BUILDING

BREVARD INSTITUTE

HISTORY

This school is the outgrowth of the Brevard Epworth School, started in 1895 by Rev. Fitch Taylor, and aided by the Leagues and Sunday Schools of the Western North Carolina Conference of the M. E. Church, South. The school and the conference suffered a great loss when Mr. Taylor died in Brevard, March 16, 1909. His life was a benediction to all who knew him.

Owing to the lack of sufficient financial support, Mr. Taylor ran his school under disadvantages. The enterprise was finally suspended and remained dormant for two years. The Board of Trustees at last offered to finish and furnish the school building and to turn the property over to the Woman's Home Mission Society of the same church. The proposal was accepted, and the enterprise passed into the hands of the women in June, 1903, E. E. Bishop being made principal. On October 20th, school was opened with an enrollment of fifty students, two of whom were boarders. The house was enlarged the second year to accommodate increased patronage, and the school grew steadily year by year.

In 1907 the Woman's Board needed the services of Mr. Bishop to put on foot their Vashti Home, and the present administration was installed at Brevard. Spencer Hall was finished in 1914, at a cost of \$35,000.

PURPOSE OF THE SCHOOL

Brevard Institute's purpose is clear-cut. It strives to supply the educational needs of certain definite classes of young people.

1. **Those who do not expect to attend college.** This includes high school graduates who desire brief technical courses to fit them for their life work, and also pupils who prefer vocational high school work to the classical branches still offered in most schools.

2. **Young people who find it necessary to secure remunerative employment very soon.** Such pupils can here acquire skill in some favorite department and thus avoid the drudgery and the low wages of the untrained.

3. **To many young people a change of environment is valuable.** Sometimes the only chance a girl has to see new scenes and different people is during her school days, and the broadening influence of a boarding school is inestimable. Sometimes the local associations are not the best, and a few months at school give a child a new vision of life.

4. **Some pupils still do not have good educational advantages at home.** Most public schools are doing excellent work, but some

are not yet on their feet, and pupils cannot wait for their development.

5. Many people are unable to pay the actual cost of a boarding school education and must have some such help as Brevard Institute affords. Our exceedingly low rates afford an opportunity for every church, society, or individual to develop some worthy girl of the community for a life of usefulness and honor.

Brevard Institute endeavors to give the best educational advantages at less than the usual and actual cost. We do not take pupils with bad characters or habits; we cannot take those in poor health. Our mission is to that large and most respectable and sensible class who are eager for an education that their lives may be happier and more useful.

ADVANTAGES

LOCATION

Brevard is well located for a school. It is in the midst of the great health region of the South, between Asheville and Lake Toxaway. It lies between ranges of mountains that border the beautiful valley of the French Broad River. It has an elevation of twenty-two hundred feet, which frees it from mosquitoes and all malarial diseases. The atmosphere is so pure and the sky so blue that this region is popularly called "The Sapphire Country," or "The Land of the Sky."

Brevard is on the Southern Railway, forty-four miles from Asheville, and twenty-two miles from Hendersonville. Representatives of the Young Woman's Christian Association meet trains in Asheville and Hendersonville on the day before school opens in the fall.

BUILDINGS AND GROUNDS

The Institute is located on twenty-six acres of land in the corporate limits of Brevard. This gives room for lawns, athletic fields, gardens, pastures, and experimental farming. There are two large buildings and seven frame houses besides barns, storehouses, etc. Spencer Hall contains the chapel, classrooms, offices, society halls, and vocational laboratories. Taylor Hall contains the dining room, kitchen, laundry, infirmary, sitting room, and bedrooms for girls and lady teachers. All the buildings are lighted by electricity and connected with the town water and sewer systems.

FACULTY

The most important question to ask about any school is, "Who are its teachers?" Scenery, climate, equipment, endowment, even

reputation, cannot make a good school unless the faculty is composed of thoroughly trained and successful teachers who love their work. In addition to intellectual requirements we consider it fully as important that the moral and religious influence of each teacher be strong and effective.

The Faculty Roll in Section I. of this catalogue shows the schools and colleges in which our teachers have been trained. It is not possible to show in black and white the personality of a teacher, and we simply call attention to our estimate of the relative importance of teaching ability and influence. In selecting teachers as much attention is paid to one requirement as the other. We feel sure that no school of our grade can offer a stronger teaching force.

DISCIPLINE

The duty of a school is to train its students for the responsibilities of later life, not to use all their school time studying books and obeying rules. This general principle is applied to discipline as it is to everything else in the school. Instead of announcing a long set of rules which must be learned to be obeyed, the pupil is left to work out individually his own plan of conduct as much as practicable. If something is done which is detrimental to the pupil or to the Institute community, it is discussed with the pupil concerned as soon as possible; and this nearly always remedies the trouble. If it does not, some appropriate correction is visited upon the offender, and a general rule is not made until a general carelessness of conduct renders it necessary.

This closely approximates Life's discipline methods, where Experience is the schoolmaster. It helps to make each pupil think before acting and tends to place disapproval only where it is needed, and to show that individual consideration and lawfulness bring greatest happiness in the long run. At the same time there are always some general regulations needed. By the enforcement of these, pupils gain the important habits of obedience to rightful authority and self-control for the good of the community. If these lessons can be learned in youth, they are at least as valuable as any that make mature life happy and successful.

BUSINESS TRAINING

Believing firmly in the pedagogical principle that the best way to learn to do is by doing, the Institute endeavors to prepare its pupils for life by making school conditions approximate those of later life, except that a pupil has at hand the friendly advice and instruction of his teachers that is so sadly wanting when school days are past. As some knowledge of the handling of money is necessary to almost

every one, considerable attention is given to inculcating a dread of debt, a promptness in attending to business obligations of every nature, a love for thoroughness and accuracy in doing work, a self-control in the expenditure of money, and a knowledge of simple business transactions.

TRAINING FOR CHRISTIAN WORKERS

When a school is maintained either in whole or in part by church money, the church surely has a right to expect return in the form of Christian young people with at least some degree of training for aggressive church work. Nowhere in the whole religious field is there a greater need than for consecrated young people who can act as leaders in their own home churches; and if church schools can to any extent supply this demand, they prove themselves most valuable assets and not liabilities to the church. In fact, many times the best work a pastor can do is to pick out some earnest, capable boy or girl in his church and see that he attends some religious school or college where there is the true evangelistic spirit, that the pupil may return with inspiration and knowledge and experience in organizing and guiding church activities.

Brevard Institute keenly feels the responsibility placed upon it by the liberality of the Woman's Missionary Council and that of the Western North Carolina Conference, and strives to return to the church universal even more value than it receives. In this attempt it offers as a part of its required curriculum regular courses in the English Bible and in the study of Home and Foreign Missions, and its students have the advantage of organized Sunday school classes and a Teachers' Training Class. Two or three times in the week the school is addressed by some teacher or some other Christian worker at the regular chapel exercises. The students in the Institute conduct very efficient Christian Associations, working harmoniously in both religious and social plans. These societies give excellent training in taking part in and leading meetings, in planning committee work, and in other responsibilities of young people's societies. The Music Department offers unusual training in singing and playing hymns. At the same time it is impressed constantly upon every student that these activities are, in themselves, only external; and that real Christianity manifests itself in consistent living in straightforwardness, and in unselfish thoughtfulness for others.

DIVERSIONS

LITERARY SOCIETIES

There are two literary societies, the Adelpian and the Lanier.

Each society gives occasional programs, and once in each term they give a joint entertainment, usually open to the public. Each society also holds a business meeting each month.

These society meetings give the students training in appearing before the public in song, speech, and debate. This provides a freedom in the presence of an audience the value of which cannot be too highly esteemed.

Usually these two societies contest for points in deportment, scholarship, composition, debate, athletics, etc. The Adelpian Society won in 1907-'08, the Lanier Society in 1908-'09 and in 1909-'10, the Adelpian Society in 1910-'11 and in 1911-'12, and the Lanier Society in 1912-'13, in 1915-'16, and again in 1916-'17.

The Taylor Debating Society is also an important part of the student activities. It meets weekly, and only boys and male teachers are eligible for membership.

RECREATION

For outdoor sports, the students play baseball, basket ball, lawn tennis, etc. These games are under the direction of an Athletic League, whose membership is made up of both pupils and teachers.

Several times during the year the Christian Associations give to their members and friends a social evening. Association dues are one dollar for the year, and the card which is given to paid up members admits to all Association entertainments. There are also receptions occasionally just after entertainment. Frequent occasions are given for social conversation between the young men and young women students, but they are under the supervision of the teachers and are conducted according to rules which change with changing conditions. The social training and polish thus obtained are exceedingly valuable.

PICNICS

About once a term the school goes on a mountain picnic, sometimes to one of the many beautiful waterfalls of this vicinity, sometimes to the noted Allison Deer Park, where are opportunities for boating and bathing. Mountain climbs, rides, or drives are of frequent occurrence.

LIBRARY AND READING TABLE

The library consists of about a thousand volumes. It contains several standard reference works, among them being the Standard Dictionary; Bible Dictionary and Encyclopedia; such encyclopedias as Hill, Johnson, the Britannica, Household Economics, and the Nelson Loose-Leaf; also Ridpath's History of the World, and about nine hundred volumes of our choicest standard literature.

The reading table contains several of our best weekly and monthly periodicals, such as Delineator, Youth's Companion, Christian Herald, Ladies' Home Journal, Literary Digest, Century, Review of Reviews, etc.

The library is catalogued according to the Dewey decimal system. This makes the contents of the books readily accessible and also opens the fascinating field of Library Science to those considering it as a profession.

LYCEUM COURSE

A course of lyceum lectures and entertainments is arranged for each year, and all students above the Fifth Grade are required to attend unless specially excused. The total cost to each student will not be more than \$1.00 for the entire course. This dollar probably brings in as large returns in culture and broadmindedness as that amount can ever purchase.

DRESS FOR GIRLS

CAUTION AS TO CLOTHING

Parents cannot be too careful about clothing. This is a mountain region, noted for its healthfulness, but the nights and mornings are always cool, sometimes cold even in midsummer. Many people wear woolen underwear the year round. It is not a place where low necks, short sleeves, or thin clothing can be safely worn, and such goods should not be brought here by students. All clothing will be inspected, and must be approved before it is worn.

FOR PUBLIC OCCASIONS

The girls are required to wear the uniform to church, Sunday School, and all other public occasions. It is supposed to be their best dress and should be well made of good material.

Uniforms may be made at home from patterns whose number will be given on request.

DESCRIPTION OF UNIFORM

COAT SUIT—Plain black, of good material. Coat with long sleeves; collar made to turn up and protect the neck.

HEAVY BLACK COAT—For cold or damp weather. This will be needed in addition to coat suit, but may be used in place of raincoat mentioned below.

SHIRTWAIST—A good quality of plain, thick, white cloth, made plain without lace or embroidery; long sleeves; high neck; to be worn with collar.

CAPS—Ready-made Oxford caps can be purchased here; they are

of good material and last for from one to three years, depending on the care they receive. They cost \$1.50.

SHOES—Shoes should be black and of the high top pattern, large and strong enough to stand daily exercises, walks, and mountain picnics.

UNDERWEAR—Medium weight woolen or flannel underwear.

OVERSHOES AND UMBRELLA—As fresh air is as necessary in rainy weather as at other times, each girl must have overshoes and an umbrella. A rain coat is also very desirable. If the rain coat is black, it can be used for the uniform coat mentioned above.

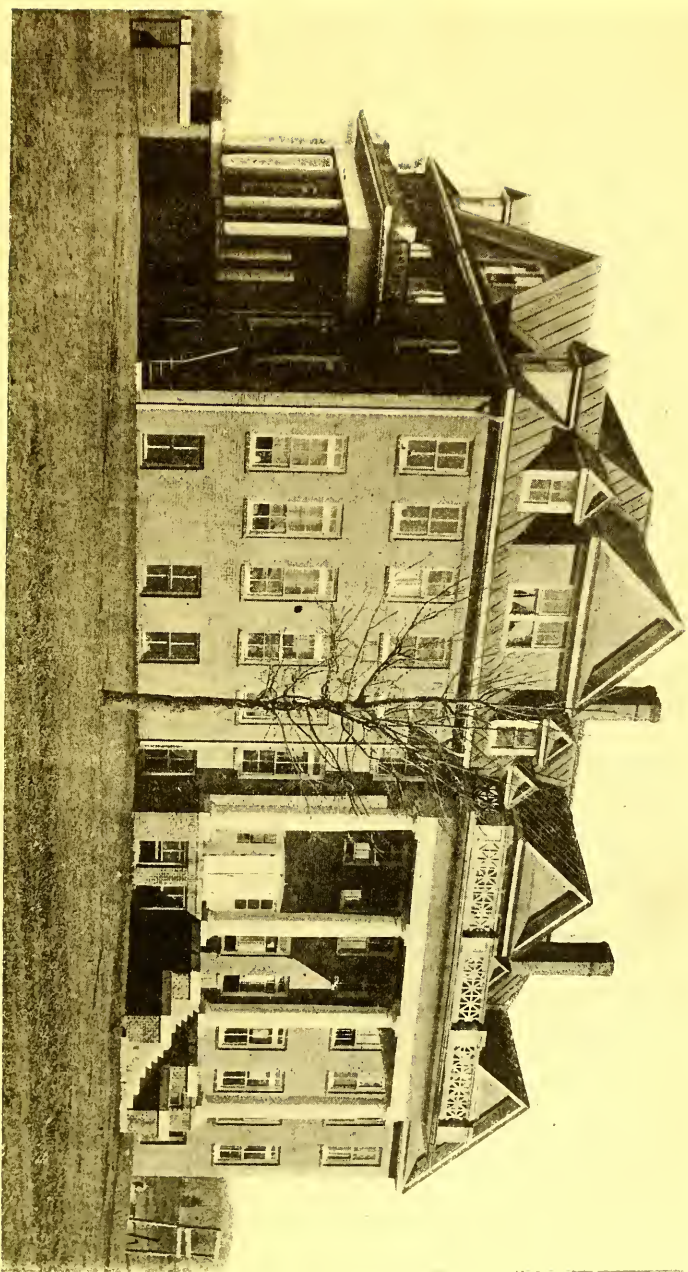
A SIMPLE WHITE SHIRTWAIST SUIT is sometimes considered uniform at commencement time. It consists of the uniform shirt waist mentioned above, and a plain white skirt.

FOR DAILY WEAR

A daily uniform is not required. Girls may wear any suitable clothing in school. By this is meant healthful, comfortable, economical, and modest clothing. This eliminates silk, thin goods, low necks, short sleeves, and fancy wear. The daily apparel should be so arranged as to make the weekly laundry as light as possible.

Where girls are not already supplied with clothing for daily wear, we suggest dark blue gingham shirtwaist suits. Each girl should bring at least two work aprons.

All uniforms and clothing will be subject to inspection.



TAYLOR HALL.

COURSES OF STUDY

PRIMARY SECTION

FIRST GRADE

1. READING—Blackboard and Chart Work. Sentences. Primers and First Readers. Phonics.
2. LANGUAGE—Oral descriptions of natural objects and pictures, and reproduction of stories.
3. ARITHMETIC—Fundamental operations, with and without figures. Use of yardstick, coins, etc. Reading to 100.
4. NATURE STUDY—Occupations, Animals, Plants.
5. MUSIC—Simple Songs. Ear Training and Rhythm.
6. DRAWING—Free arm exercises. Object Drawing. Color Work. Stories Illustrated. Mat and Rug Weaving. Sewing Cards. Clay Modeling.
7. MANUAL TRAINING—Paper cutting and pasting.
8. BIBLE—Bible Stories. Heart Culture.
9. PENMANSHIP—Words, Sentences, and Figures with chalk and pencil.

SECOND GRADE

1. READING—First and Second Readers. Phonics Sight reading. Memory Poems.
2. LANGUAGE—Study of pictures. Compositions. Rules for capitals. Spelling and Penmanship.
3. ARITHMETIC—Reading numbers. Building multiplication tables. Fundamental operations to 50. Fractions and denominate numbers continued, taught concretely.
4. NATURE STUDY—Work of First Grade continued. Study of natural phenomena. Collecting barks, seeds, minerals, soils, etc.
5. MUSIC—Simple songs, rhythmical exercises, and reading from staff.
6. DRAWING—Work of First Grade continued. Geometrical and natural objects.
7. MANUAL TRAINING—Work of First Grade continued. Light cardboard, raffia and reed work. Paper folding.
8. BIBLE—Studies in Old and New Testament. Bible stories. Memory work.
9. GEOGRAPHY—Nature work. Excursions.
10. DRILLS—Penmanship. Dictation. Reproduction. Use of Sand Table.

THIRD GRADE

1. READING—Third Reader. Sight reading. Drills in phonics. Memory Poems. Biography.
2. LANGUAGE—Composition on familiar topics applying to life, food, cleanliness, sleep, exercise, etc. Textbook.
3. ARITHMETIC—Review and drill on work of preceding years. Mental Problems. Roman notation. Primary Textbook.
4. NATURE STUDY—Work of preceding grades continued and extended.

5. MUSIC—Simple songs. Rhythm. Ear Training and Sight Singing.
6. DRAWING—Work of preceding grades continued. Color study.
7. MANUAL TRAINING—Previous work continued. Sewing cards.
8. BIBLE—As in preceding grades.
9. GEOGRAPHY—Nature study. Excursions. Maps. Textbook.
10. DRILLS—Dramatization. Dictation. Much story telling. Penmanship and spelling. Sand Table.

FOURTH GRADE

1. READING—Fourth Reader. Phonics. Pronunciation. Definitions. Use of dictionary. Historical supplementary reading.
2. LANGUAGE—Compositions based on supplementary reading and simple original thinking. Spelling and Penmanship. Text book.
3. ARITHMETIC—Primary Arithmetic with supplementary problems and mental arithmetic.
4. NATURE STUDY—Previous work extended in connection with Language study.
5. MUSIC—Simple class singing. Sight singing. Two part songs.
6. DRAWING—Preceding work continued and extended.
7. MANUAL TRAINING—As in earlier grades. Mat weaving.
8. BIBLE—As in preceding grades. Attention given to motives and moral actions.
9. GEOGRAPHY—Excursions. Maps. Textbook.
10. DRILLS—Penmanship. Dictation and Reproduction continued.

INTERMEDIATE SECTION

FIFTH GRADE

1. READING—Literature, Historical and Biographical Classics.
2. ENGLISH—Hyde's Lessons in English, completed. Compositions. Spelling and Penmanship.
3. ARITHMETIC—Intermediate Arithmetic.
4. GEOGRAPHY—Carpenter's Readers. Dodge's Primary, completed. Map drawing and modeling. Excursions and nature study.
5. HISTORY—White's School History of the United States.
6. PHYSIOLOGY—Human Physiology and Hygiene.
7. BIBLE—Life of Christ.
8. MUSIC—Two and three part songs. Sight singing.

SIXTH GRADE

1. READING—Old Testament. Bunyan. American Poetry.
2. ENGLISH—Language. Textbook. Compositions.
3. ARITHMETIC—Intermediate Arithmetic completed. Third Book to Compound Numbers.
4. GEOGRAPHY—Dodge's Comparative begun. Map drawing and modeling. Excursions. Nature Study.
5. HISTORY—History of North Carolina, completed. History of United States, begun.
6. DRILLS—Spelling and Penmanship. Questions of etiquette and morals. Music.
7. BIBLE—Life of Christ.

SEVENTH GRADE

1. and 2. ENGLISH—Textbook. Analysis and diagrams. Compositions. Letter writing. Reading of Tom Brown's School Days and Julius Caesar.
3. ARITHMETIC—Milne's Arithmetic, Part III.
4. GEOGRAPHY—Completed. Scenery, manners and customs, museums, etc., of foreign lands. Carpenter's Readers, encyclopedias and other references.
5. HISTORY—History of the United States, completed.
6. DRILLS—Spelling, Penmanship, etiquette, manners, morals. Current History. Music.
7. BIBLE—Old Testament History.

EIGHTH GRADE

1. and 2. ENGLISH—Grammar completed and reviewed. Analysis, parsing, and diagramming continued. Weekly themes. Lincoln's Addresses. Merchant of Venice. Tennyson.
3. MATHEMATICS—Advanced Arithmetic for Normal and Commercial students. Algebra begun in January.
4. SCIENCE—Human Physiology and Hygiene. Physical Geography.
5. HISTORY—Ancient History. Medieval History begun.
6. DRILLS—Spelling and Penmanship and other drills of the Seventh Grade continued.
7. BIBLE—Life of Paul.
8. LATIN—English and Prettyman's First Year Latin begun in January.

HIGH SCHOOL SECTION

After 1919 all diplomas will be equivalent to the College Entrance diploma, but for all others, duty work, Bible, executive responsibility, and certain forms of home or business experience may substitute, with the consent of the faculty, for courses marked (D) in the list below.

The courses described in the first group below are required in addition to all eighth grade studies of those who take any diploma. After the description of these courses there appear groups of additional courses required for the different diplomas which the Institute offers. It is best to plan to devote four years above the eighth grade to the completion of the college entrance requirements, and three years beyond the eighth grade for all other courses. In some cases, however, a student who is strong both physically and mentally can reduce the time for graduation a year. This can very often be done by taking some courses in the summer school. The letters used to designate the courses suggest the year in which they should be taken in the average case. Courses marked (A) can usually be taken in the Freshman year; those marked (B) in the Junior year; those marked (C) in the Senior year; and those marked (D) are, in general, required only by those in the college entrance course, and are frequently taken

after graduation from other departments. When two letters are thus used, the first indicates the year in which the course is usually taken by those who are working for the college entrance diploma. The second letter shows what is usually the best time for those who expect one of the other diplomas. The lower case letters following the capitals show whether the course is offered in the first or second half of the year. Arabic numbers in the description of any course indicate the number of recitations per week. Unless otherwise specified, each course is equivalent to one unit of five recitations per week for a term of thirty-six weeks.

All students are required to take English, mathematics, penmanship, spelling, and Bible, going into that grade in each study for which they are prepared in accordance with the judgment of the faculty. During their first year on the campus, boys are expected to take sample woodwork and girls either sample sewing or sample cooking. None are excused from these classes except by the principal for special reasons.

BRIEF DESCRIPTION OF HIGH SCHOOL COURSES

GENERAL REQUIREMENTS FOR ALL DIPLOMAS

All studies of Eight Elementary Grades, as described.

ENGLISH A—Rhetoric 3. Composition 1. Literature 1. Reading of Macaulay and the Iliad. Study of Milton.

ENGLISH B—English and American literature 4. Completion of the study of literature required for admission to college. Reading of American poetry and study of Macbeth. Burke on Conciliation with America, and Emerson's Essay on Manners.

ENGLISH C—Composition 1. Review of punctuation and composition, and the writing and delivering of one long essay or oration.

MATHEMATICS A—Algebra 5, to Quadratics.

AGRICULTURE B f—Agriculture 5. General study of soils, crops, cultivation, seed selection, and stock raising.

CIVICS B s—Civil Government 5. General study of the constitution, officers, election laws, and courts of North Carolina and the United States.

HISTORY A—History of England 5, two terms. Medieval History 5, one term.

HISTORY C f—Modern History 5.

HISTORY C s—American History.

SPELLING AND PENMANSHIP A—Written spelling 3. Penmanship 3. Oral spelling and penmanship in connection with all classes.

SPELLING AND PENMANSHIP B—Spelling with definitions 3. Penmanship 3. Studied in connection with punctuation and letter writing. Class work as in previous year.

SPELLING AND PENMANSHIP C—Correction of spelling blanks 3. Open only to those who have made a grade of 95 percent in Spelling B. Penmanship 3. By means of classic quotations. Class work continued if necessary.

- BIBLE A—Major and Minor Prophets 2. Memory work 1. Chapel 2.
 BIBLE B—Foreign Missions 2. Memory work 1. Chapel 2.
 BIBLE C—Home Missions 2. City Missions. Immigration. Sunday Schools. Young People's Societies. Church service. Memory work 1. Chapel 2.
 LATIN A—Englis and Prettyman's First Year Latin 5. Reviewed and completed.

FOR COLLEGE ENTRANCE DIPLOMA IN ADDITION TO GENERAL REQUIREMENTS

- MATHEMATICS B—Algebra, completed, 5.
 MATHEMATICS DC—Plane Geometry, with original exercises, 5.
 SCIENCE DC f—General Science 5. Application of chemical and physical laws in the home and on the farm. Class laboratory work.
 SCIENCE DC s—Laboratory Physics 8. Measurements of precision. Individual laboratory work with note books.
 LATIN B—Caesar, four books. Continued drill on prose composition and grammar.
 LATIN C—Cicero 5. Sight reading of simple Latin. Prose composition and grammar.
 FRENCH C—5. Grammar, translations to English and to French.
 FRENCH D—5. Grammar, translations, sight reading.
 BIBLE D—Any Bible course of Intermediate or High School grade for which credit has not already been given.
 EXECUTIVE RESPONSIBILITY C—Credit given for satisfactorily bearing responsibility for individuals or groups of students or student organization. Graded by teachers.

FOR CLASSICAL DIPLOMA IN ADDITION TO GENERAL REQUIREMENTS (BEFORE 1920)

- ALGEBRA B—5. Described among College Entrance Requirements.
 PSYCHOLOGY DC f—5. Six months' course. Textbook, lectures, and simple laboratory work.
 REVIEW DC s—Rapid review of Arithmetic, United States History, Grammar, and Geography. Three months.
 LATIN B—Described among College Entrance Requirements.
 EXECUTIVE RESPONSIBILITY C—Described among College Entrance Requirements.

FOR HIGH SCHOOL DIPLOMA IN ADDITION TO GENERAL REQUIREMENTS (BEFORE 1920)

- Three units from academic or vocational departments, selected with the advice and consent of the faculty.
 EXECUTIVE RESPONSIBILITY—Described above. See College Entrance Requirements.

VOCATIONAL SECTION

It should be remembered that Brevard Institute does no collegiate work, none of its courses being above high school grade. All who can are strongly urged to go to college. Ninety-five percent of all

students, however, never enter college, and it is eminently proper that the church should recognize their situation and do the best it can for them during the time they are in school. The pages immediately following explain Brevard's method of attacking this problem.

NORMAL DEPARTMENT

FOR NORMAL DIPLOMA IN ADDITION TO GENERAL REQUIREMENTS (BEFORE 1920)

- PEDAGOGY B—Principles and Methods of Teaching 4. School Organization, Discipline, plans for presenting the different subjects, etc., taught by recitation and lectures. Daily observation of the actual work of experienced teachers, with discussion of their methods.
- PEDAGOGY C f—Theory of Education 4. Six months careful study of some educational textbook, usually selected from the State Reading Circle.
- PUBLIC SCHOOL MUSIC B—Elementary 1.
- PUBLIC SCHOOL MUSIC C—Continuation of Public School Music B 1.
- PSYCHOLOGY DC f—Described among Classical requirements. Six months.
- REVIEW DC s—Described among Classical requirements. Three months.
- REVIEW C s—Rapid review of the common school subjects not taken up in review DC s. The two review courses prepare the student for county examinations. Three months.
- TEACHING C—Daily practice teaching under supervision of Director or Normal Department.

BUSINESS DEPARTMENT

FOR COMMERCIAL DIPLOMA IN ADDITION TO GENERAL REQUIREMENTS (BEFORE 1920)

- STENOGRAPHY B—Shorthand and Typewriting.
- BOOKKEEPING B s—Simple retail bookkeeping.
- BOOKKEEPING C—Wholesale, Corporation, and Manufacturing.
- COMMERCIAL LAW C f or s. Three months.
- LETTER WRITING C f—Rules for spelling, punctuation, capitalization, and arrangement of letters. Two months.
- OFFICE PRACTICE AND SUPERVISION C—Stenography 5, eight weeks. Bookkeeping 5, eight weeks. Teaching and Dictation 5, twenty weeks.

MUSIC DEPARTMENT

FOR PIANO DIPLOMA IN ADDITION TO GENERAL REQUIREMENTS (BEFORE 1920)

- HARMONY B—Elementary. 1.

HARMONY C—Advanced. 1.

HISTORY OF MUSIC B—Early Musicians. 1.

HISTORY OF MUSIC C—Modern Musicians. 1.

PIANO PLAYING—Three or four units as required to obtain results described below.

EXHIBITION AND SUPERVISION C—Preparation for public performance and assistance in preparing others.

(One or two units may be omitted from the general requirements with the advice and consent of the faculty.)

FOR VOICE DIPLOMA IN ADDITION TO GENERAL REQUIREMENTS

HARMONY B AND HARMONY C—As described under Piano Requirements.

MUSIC HISTORY B AND MUSIC HISTORY C—As described under Piano Requirements.

VOICE CULTURE—Three units. As required to obtain results outlined below.

PIANO PLAYING—One unit.

EXHIBITION AND SUPERVISION C—Corresponding to requirements in Piano course.

(Two units may be omitted from general requirements, with the advice and consent of the faculty.)

Each term a public recital is given, in which all music students are expected to take part.

While no definite technical course has been arranged, the course varying with the needs of the individual pupil, the following or its equivalent will be required for graduation, a grade of "B" being required of all seniors.

PIANO

To play all major and minor scales readily and with reasonable facility.

To be able to identify all keys either from the page or from the keyboard.

To play at sight the easier hymns.

To perform in satisfactory manner, both technically and interpretatively, three Little Preludes or Two-voiced Inventions of Bach, a Sonata by Haydn, Mozart or Beethoven, three representative studies from Czerny, Opus 740, and at least two pieces by modern composers. Seniors are expected to take part in the graduating recitals, performing all solo work from memory, and to take part in at least two ensemble numbers during the year.

VOICE

To complete a year's work in Piano.

To sing vocalises involving scales and arpeggios with good intonation and pure tone.

To sing at sight melodies of moderate difficulty.

To sing in a satisfactory manner, as regards intonation, tone, time, and interpretation at least six studies by Seeber, Concone,

and Marchesi, and at least three songs of moderate difficulty by representative composers.

Seniors in voice are expected to take part in the graduating recitals, performing all solo work from memory, and to take part in at least two ensemble numbers during the year. Membership in the glee club is required of all vocal students.

DOMESTIC ART DEPARTMENT

FOR DOMESTIC ART DIPLOMA IN ADDITION TO GENERAL REQUIREMENTS (BEFORE 1920)

DRESSMAKING—Fourteen months, ten hours per week.

MILLINERY—Four months, ten hours per week.

FANCY WORK—Nine months, ten hours per week.

EXHIBITION SEWING AND SUPERVISION.

DRESSMAKING

1. SAMPLE SEWING (required of all girls in the boarding house) can be completed in three or four months, one period per day. It consists of practice in plain sewing as follows: The running, back, half back, combination, and catch stitches, feather, blanket and hem stitching, hemmed and overhand patching, the stocking darn and darn for cloth, button holes, tucking, gathering, seaming, felling, matching stripes, sewing on hooks and eyes, mitreing corners, sewing on tape.

(No extra expense attaches to Sample Sewing except a fee of one dollar for material.)

2. DRAFTING PATTERNS.

3. CUTTING, MEASURING, FITTING, PRESSING, ETC.

4. GARMENT MAKING as follows: One suit of under garments; one wash dress; one wool skirt and lined waist; one coat suit; one test suit, not washable, of silk or other material; one white lawn dress.

For the satisfactory completion of this course a certificate will be awarded.

HOUSEHOLD ECONOMICS DEPARTMENT

FOR HOUSEHOLD ECONOMICS DIPLOMA IN ADDITION TO GENERAL REQUIREMENTS (BEFORE 1920)

HOUSEHOLD ECONOMICS B f—Domestic Science 4. Four months.

HOUSEHOLD ECONOMICS B s—Theory and Practice of Cookery 4. Five months.

HOUSEHOLD ECONOMICS C f—Bacteria, Yeasts, and Molds 4. Four months.

HOUSEHOLD ECONOMICS C s—Special Diets for Invalids, Infants, etc., Marketing, and Menu Making.

SCIENCE DC f—Described under College Entrance Requirements. Four and one-half months.

CARE AND FEEDING OF CHILDREN—5. Six weeks.

HOME NURSING—5. Six weeks.

HOME BOOKKEEPING—Described under Agricultural Requirements.

HOME SUPERVISION AND MANAGEMENT—Practice in buying and planning meals, and supervision. Mastery of all ordinary household operations.

AGRICULTURE DEPARTMENT

FOR AGRICULTURAL DIPLOMA IN ADDITION TO GENERAL REQUIREMENTS (BEFORE 1920) ..

AGRICULTURE B s—Continuation of Agriculture B f, especially involving the use of state and government bulletins.

AGRICULTURE C f—Relation of Soils, Moisture, Air, and Heat to Plants. Farm Architecture. Road building. Farm Machinery. References. Bulletins.

SCIENCE C—Botany. Special attention to agricultural applications.

SCIENCE DC f—Four and one-half months. Described under College Entrance Requirements.

BOOKKEEPING B—Single entry bookkeeping, with special reference to the home and farm. Two months.

MANUAL TRAINING C—Use and care of saw, plane, chisel, square, forge, and other hand tools. Seven months.

FARM MANAGEMENT AND SUPERVISION C—Mastery of all ordinary farm operations, including direction of others.

GENERAL HOUSEKEEPING DEPARTMENT

FOR GENERAL HOUSEKEEPING DIPLOMA IN ADDITION TO GENERAL REQUIREMENTS

Three units, selected from Domestic Art and Household Economics Courses, with advice and consent of faculty.

HOUSEKEEPING MANAGEMENT AND SUPERVISION C—Mastery of many housekeeping tasks in kitchen and sewing room. Supervision of work of others. All selected with advice and consent of faculty.

SPECIAL COURSES

The following courses not described elsewhere may, with the consent of the faculty, be counted as credit for the high school course. In estimating their value, consideration will be given to the time the students spend in the course.

EXPRESSION

This subject may be taken up either in class or as individual instruction. It begins with fundamental exercises in breathing, gesture, etc., and progresses to a study of declamation, oration, and

dramatic art. Special attention is given to ease and naturalness on the stage, and to correct interpretation of noble literature.

TELEGRAPHY

The Institute is provided with sufficient telegraph instruments to give a thorough course in the use of the instrument and the interpretation of messages as well as the rules of a telegraph office. The course is taught by means of text book and practice work.

CARPENTRY

The carpentry shop is equipped with a considerable variety of tools, and the course consists first in training in the correct use of plane, saw, chisel, square, and hammer. This is extended into the making of household conveniences and is completed by work in the framing of houses and the execution of cabinet makers' jobs.

PHOTOGRAPHY

The laboratory contains a well appointed dark room, and the course consists of training in the exposure and development of both plates and films and the printing and mounting of pictures.

PRINTING

The press room has a foot power press and type enough to print ordinary jobs including a small periodical. The completion of the course requires the ability to do all the ordinary processes of printing with accuracy and a certain degree of speed.

GENERAL INFORMATION

THE SUMMER SCHOOL

The purpose of the summer school is twofold. In the first place, it enables many students who would otherwise be overcrowded in the senior year to relieve this overcrowding by summer study, and consequently vastly to increase the value of all their work. In the second place, teachers can receive regular county institute instruction, and the North Carolina Department of Education recommends that they receive credit therefor in any county in the state. A summer school in many ways helps a teacher more than the county institute can. The session is longer, and more time is given to assimilate the facts and principles taught. There is usually a larger number of instructors, which renders possible a greater specialization. There are also in operation at the time and in the same building other courses of study not required in the institute, and the student is sure to receive some breadth of vision from this larger curriculum. At the same time the expense is very slightly greater than for the attendance at an institute, because board can be secured so cheap in the Institute dormitory. Opportunity to spend three or six weeks of the summer at such low rates in a mountain resort town is very unusual. It is of course impossible to maintain the regular school rates for the summer session, but the same purpose continues, and substantial board is furnished at the lowest possible rate. Special information is furnished in the winter Lanelphian, or can be obtained by correspondence.

INDUSTRIAL SYSTEM

As far as possible, all the work in the buildings and about the place is done by the students under the direction of the teachers. Only in rare instances is it necessary for duty work to interfere with school duties, for "many hands make light work." Each pupil is required to contribute not more than ten hours per week as directed by the teacher in charge. Every possible effort is made to treat all alike, to get all the work done without working a hardship on anyone.

ADVANTAGES OF INDUSTRIAL SYSTEM

The advantages of the industrial system are many; it assists materially in reducing expenses; it necessitates a certain daily amount of exercise and mental relief from study, thus increasing the mental efficiency; it lessens the number of unemployed minutes;

it strengthens student friendships as play cannot do; it prepares for those activities of which later life is most largely made; it teaches the best ways of doing every-day tasks that are tedious at best; it inculcates promptness and system; it stresses thoroughness and attention to detail; it dignifies labor; supplementing ordinary school work, it develops a mental power of **doing** as well as **thinking**; and these powers together are required to make life complete.

Schools frequently lay too little stress on what is called practical training, considering book knowledge the only knowledge necessary for living. But the world consists chiefly of people, not books; of tasks, not problems; and an education which does not give preparation for life as it is, is only a partial education. Habits of promptness, system, and carefulness are worth more for life and character building than any other training that money can buy.

SELF HELP

In accordance with this belief on the part of the founders of Brevard Institute, the house and farm work is done almost entirely by the pupils. This makes possible low rates for all, but leaves very little work by which one can reduce expenses below the amount stated in the catalogue.

There is, however, some little extra work, such as setting type, canning vegetables and fruits, doing extra laundry work, etc., for which there is pay in the form of credit on tuition fees. In assigning this work preference is given to those who are known to be needy and thoroughly in earnest in their desire for an education. This earnestness must be demonstrated by faithful school work, integrity of character, excellence of conduct, and careful performance of the regular and extra work which may be assigned.

As a rule, this extra work is given only to those who, by satisfactory study, work, and conduct for at least six months in the Institute, have shown themselves worthy. A boy or girl who is not able to pay the regular fees and desires extra work, should secure funds to pay for two terms; an effort will be made to enable him to earn the remainder of his expenses.

When practicable, work is credited by the piece or job. When payment is made by the hour, the price varies from four to ten cents per hour, depending upon the work itself and the skill with which it is done. In some few cases it may be possible and advisable for students to earn their board in town.

MOVING TO BREVARD

The principal will be glad to correspond with parents wishing to move to a school town. Brevard is a beautiful little city. Its inhabitants are far above the average in intelligence and public spirit. While it is growing too rapidly to have many vacant homes, occasionally there are homes for sale or for rent. A man could hardly make a better investment than by moving to Brevard, giving his children their inheritance in the form of a practical education that will always pay dividends and enjoying for himself the invigorating climate and congenial citizenship of this mountain town while his property constantly increases its value.

ADMISSION OF BOYS TO BOARDING DEPARTMENT

The Institute does not own a large dormitory for boys, but undertakes to provide board and lodging for a limited number of young men who are under the care of the Institute in much the same sense as are the girls in the boarding house. They are required to keep their own rooms in order and to observe the same study hours; must not leave the school property without permission, must be scrupulous in their observance of regulations, etc.

Conditions being as they are, it is necessary that only boys of strict integrity and high moral character be admitted. Those who use alcohol, tobacco, or profanity in any way, cannot be accepted or retained as boarders. Violations of this rule will sever the connection of the boy with the Institution, and no money which has been paid on fees can be returned. It is important that this be clearly understood by boys applying for admission. As a guarantee of good faith and good character, every boy is required to pay in advance for at least one term of three months when he first enters.

This will work no hardship on any desirable student, but will make conditions more pleasant and profitable for those who are determined to have an education. No others are advised to register in Brevard Institute.

INDUSTRIES FOR BOYS

Boys are expected to devote their spare time to work about the place, but this work is not to interfere with their studies except in cases of emergency. Each boy does some duty work for which he receives no reduction from fees. This corresponds to the house-

work and cooking required of the girls, and will occupy not more than ten hours per week.

After the required duty work for the nine months has been satisfactorily done, additional work will be paid for in credit for school expenses. When this has been done and all fees have been paid, cash will be paid for further work unless the parent directs otherwise.

SCHOLARSHIPS

Several generous-hearted individuals and societies have heretofore given money each year to support, or partly support, girls studying in Brevard Institute. Very often these scholarships are given to particular girls who are known to those contributing the money, but occasionally there are some funds to help others recommended by the school. Such recommendations are usually given to girls who have been in school and have proved their earnestness and character.

It is, therefore, often worth while for a girl to enter, even if she cannot see how she is going to manage to complete her education. As there are always applications for many more scholarships than are at the disposal of the Institute, only those girls who are most needy and worthy should expect help from this source.

WOMAN'S MISSIONARY COUNCIL

The appropriation from the Woman's Missionary Council makes it possible for the Institute to offer a limited number of partial scholarships amounting to ten dollars each. As far as they go, these can be awarded to needy and deserving girls who are eager for an education. A pupil who pays in advance for three months at a time and who can secure one of these partial scholarships and free rent lives almost as cheaply here as she can at home.

All who have scholarships of any kind are expected to be satisfactory in scholarship, in deportment, and in doing the work assigned them, and to make themselves helpful as opportunity presents.

RENT SCHOLARSHIPS

A rent charge of one dollar per month is included in the campus fee. This helps with the light and heat expenses, which otherwise would reduce the amount which could be spent for table fare. There are, however, some Rent Scholarships which pay nine dollars per year. Those who intend to apply for these or any other scholarships should do so at once upon receipt of the

catalogue, for many of them have already been assigned, and probably none will be open when school begins.

LIGHT

The necessary amount of electric light is furnished in all halls, bedrooms, and study rooms without extra cost. If students waste the light or break the globe or desire more powerful globes than those furnished by the school, they bear the extra expense.

EXPENSES

PAYMENTS

Since the school is operated without any margin for bad accounts and solely for benevolent purposes, it cannot run on the credit system. All expenses are payable, therefore, in advance as follows:

Campus Fee, Board and Academic Tuition, per month	\$11.00
Enrollment Fee, Academic Tuition alone, per month	2.50
Enrollment Fee, Primary Department, per month	1.85
Modern Language, per month, in class	1.00
Modern Language, private lessons, per month	2.50
Music, either Instrumental or Vocal, per month	2.50
Shorthand, per month	2.50
Typewriting, per month	1.70
Bookkeeping, Stenography, and Academic Tuition, per month	6.70
Domestic Art, per month, eight periods per week	1.00
Cooking Laboratory courses, each per month	1.00
Piano repair fee, per month, for each daily half hour25
Sewing machine repair fee, per month10
Science Laboratory Courses, each per month50
Carpentry, per month	1.00
Lyceum Tickets for the school year, not more than	1.00
Matriculation Fee	1.00

The Campus Fee, the Matriculation Fee, the Incidental and Library Fee, the Lyceum tickets, the Oxford cap, and the Sample Sewing Fee, are all required of every girl during her first year in the boarding department, and all amount to \$104.55. This covers all necessary fees for board and academic tuition, but does not pay for books, stationery or clothing. The expenses for boys are about the same, but they are allowed to pay for having their washing done. No pupil is permitted to send laundry off the campus without the consent of the Supervisor.

IF PAID IN ADVANCE PER TERM OF TWELVE WEEKS

A discount of two per cent. from monthly rates will be allowed

for payments for twelve weeks in advance. Twelve partial scholarships are available for this number of needy and deserving pupils who pay for the term of twelve weeks in advance. These partial scholarships reduce expenses three and one-third dollars per term of twelve weeks or ten dollars for the year. By adopting this method of payment and securing one of the partial scholarships and a rent scholarship, the cost of board, tuition and incidental fees is reduced to \$83.46 for the entire school year.

See calendar in Section I. of the Catalogue; paragraphs relating to scholarships, pages 21 and 22; and General Regulations, pages 24 and 25.

Board includes food, medical attention of school physician, bedding, light, furnished room, and free use of laundry, and ironing-room. Students furnish their own soap, combs, brush, clothes pins, starch, bluing, etc. Rooms are supplied with sheets, pillow cases and towels.

Sewing Machine Repair Fee, one term	\$.50
Piano Repair Fee, one term, for each half-hour daily practice ..	.75
Incidental Fee and Library Fee, one term35
Sample Sewing, entire course	1.00
Oxford Cap, for uniform	1.50
Graduation Fee, including cost of ledger paper diploma	2.00

GENERAL REGULATIONS

1. Girls over fourteen years of age, and boys over fifteen, of good health and good character, may be received as boarding pupils. Girls under this age can be admitted at an additional charge of \$2.50 per month.

2. Those desiring to enter school should fill out application blank and return to the principal.

3. The principal will examine and grade all new pupils. Credits from other schools are accepted at the principal's discretion. Wherever possible, new pupils should bring with them reports from previous teachers.

4. Parents wishing their children to leave the Institute at any time other than the beginning of the Christmas vacation or the close of the year in May must notify the principal directly, not through the pupil. Such notice must reach the principal at least one week before the absence desired, so that the principal may communicate with the parents, if necessary, before the request is granted.

5. A uniform is required to be worn to church and Sunday school, and on public occasions in school or elsewhere.

6. No boarding student will be exempt from church or Sunday school attendance, industrial duties, or daily exercise. All girls do their own laundry work.

7. Girls in the dormitory can not receive visits or mail from young men except when their parents send to the principal written permission for them to do so. All communication with young men must be with the knowledge and consent of both parents and principal. No form of written communication with boys or men in or near the school is permitted.

8. No boarding pupil is allowed to leave the Institute property at any time without permission from the responsible supervisor. Flagrant violation of this regulation automatically expels the offender.

9. Day pupils are required to be prompt and regular in attendance, and not to loiter on the streets or in the stores after seven o'clock on any evening just preceding a school day.

10. Boarding students are not expected to visit home or friends oftener than once in six weeks.

11. In case of expulsion for improper or immoral conduct, money cannot be refunded, as unruly students are expensive at any price and are not wanted. Pupils knowing themselves to be impure or immoral are advised not to come here.

12. Students must pay full value for damage done to property. The cost of breakage in bedrooms must be paid by the occupants equally in cases where the blame cannot be definitely located.

13. The Institute cannot advance money or school supplies to students, but parents may make deposit with the cashier to be used as needed. Students must not borrow money or clothing from each other.

14. If a student is compelled to be absent for two weeks or more in succession, time will be extended into next term, if cause of absence is promptly reported to the principal and approved by him.

15. Tuition fees and board are payable on entrance and in advance at the beginning of each term thereafter, for the twelve weeks, or the remainder thereof, unless monthly payments without discount are preferred. In no case can contracts be made for board for less than a month, and no money can be returned for any departure before the end of the school month. For dates of termination of school months, see calendar, in Section I. of the Catalogue.

16. If accounts cannot be paid in full, a note of patron for amount due at 6 per cent. interest will be accepted with the approval of the Loan Fund Committee.

17. Music or other "extra" lessons missed through fault of teacher or of school will be made up to the student. If missed through fault of student or on account of holidays or examinations, they will not be deducted from bill.

18. All complaints or requests of parents should be sent to the principal by separate letter and not in student's letter.

SUGGESTIONS TO PARENTS

1. Give your children a chance in life by educating them. This may require a sacrifice on your part, but it will increase the happiness of your children through all their lives.

2. After they have been placed in school, give them to understand that they must sacrifice enough to remain there faithfully unless death or serious sickness prevents. Success always requires sacrifice.

3. Write at least once a week to your children and have them write to you not less frequently. Loving letters, firm when necessary, but always loving, are the inherent right of every child away from home.

4. If your child needs special care or attention in any respect, write to the principal about it. If the Institute can undertake to

give this special attention, it should be begun early. If it cannot be given, you should know it.

5. Do not make unnecessary special requests, particularly about irregular entrance or departure. One great advantage of boarding school life is the lesson of regularity it inculcates, and this is utterly lost to those who receive special treatment.

For further information address,

C. H. TROWBRIDGE, Principal.
Brevard, North Carolina.

